Nelnet Refunds

1. Click on the My Student Information Tile

| My Student Information | Help & FAQs | GCC Navigate |
|------------------------|-------------|--------------|
| | 2 | 2 |
| EmplID Username: | | |

2. Click on Manage Refunds

| | | My Student Information |
|---|--|--------------------------|
| ✓ Academics | | |
| Sea <u>r</u> ch Plan Enroll My Academics | | Enrollment Shopping Cart |
| Apply for Graduation | | |
| other academic | ✓ (3) | |
| ✓ Finances | | |
| Germanna Community C | ollege Select Colle | ege |
| To view your information at an above. | nother VCCS college click the Select College | e link |
| My Account Account Inquiry | (i) You have no outstanding charges at | this time. |
| Financial Aid View Financial Aid | Make a Payment | • |
| Accept/Decline Awards | | DI A |
| Accept/Decline Awards | Apply for Payment | Plan P |

3. First time students may have to create their profile first.

| CTHAIN ACCOUNT | Cro | ata | Acc | | 4 |
|--------------------|-----|-----|-----|-----|----|
| where a reader the | CIE | ale | ACC | oun | ι. |

| Contact Info | | | |
|------------------------------|--|--|------|
| Welcome. Please take a few m | oments to review and complete | e your contact information | n. |
| Name | | | |
| Prefix | = Norm = | ¥ | |
| First Name* | | | 0 |
| Middle Name | | | |
| Last Name* | • | | |
| Suffix | - None - | ~ | |
| Address | | | |
| Country* | Unified States | ~ | |
| Address Line 1* | Street Address, PO B | or, Company Name, D | |
| Address Line 2 | Apertment, Suite, Uni | t, Building, Ploor, etc. | |
| Add another address ine | | | |
| City" | | | |
| State* | Salad - | Ý | |
| Zp* | | | |
| Time Zone* | Easiers Time | * | |
| E-mail | | | |
| Emai 1º | | | |
| Add another e-mail address | | | |
| | Al correspondence will Correspondence will be | be sent via e-mail only. sent to all e-mails provid | led. |
| Phone Numbers | | | |
| At least one phone number is | required. | | |
| Daytime Phone u | • | | Ext. |
| Evening Phone U | • • | | ExL |
| Mobile Phone U | • | | |
| | | | |

I certify that I am the subscriber to the provided cellular or other wireless number. To stay informed and receive the best service, I authorae Neinet and its representatives and agents to contact me regarding my account at any current and future numbers that I provide for my cellular telephone or other wireless device using automatic disting systems, attificial or prevected messages, and/or SMB test messages. I understand that standard message and data rates may be charged by my service provider(s). By clicking "Submit" below, you agree to such contact related to your account.



4. Once on the dashboard, Click on Manage Refunds

| Home My Profile Financial Accounts | 🥐 🐥 🔒 Signed in as 💼 🔂 |
|---|-----------------------------|
| Hello Rachel | |
| S Payment Activity View Details Current Balance \$0.00 Transaction Details | C Refunds Manage Refunds |
| Register to receive text services on your mobile phone. Want to allow a friend or family member to pay toward your balance? Add an Authorized Party. | |

5. Enter Secondary Email (Optional) and click Save

| lome | |
|---|--|
| Profile Infor | mation |
| Nelcome | |
| Student Information | |
| First Name | |
| Last Name | - |
| ס | |
| Email Address | |
| Mailing Address The college has chosen to Secondary Email | rovide the address. If this address is incorrect, please update your mailing address in SIS. |
| | |



6. Manage mobile alerts and click Save

| COMMUNITY COLLEGE | Customer Service |
|--|------------------|
| Home | Return |
| Manage Mobile Alerts | |
| Mobile Enrollment | |
| Confirm Your Identity By Text Image: Confirm Your Identity By Text Receive Refund Notification By Text Image: Confirm Your Identity By Text | |
| 10 Digit US Phone Number* | |
| I certify that I am the subscriber to the provided US cellular or other US wireless number. To stay informed and receive the best service, I authorize Nelnet Campus Commerce and its representatives and agents to contact me regarding my account at any current and future numbers that I provide for my cellular telephone or other wireless device using automatic dialing systems, artificial or pre-recorded messages, and/or SMS text messages. I understand that standard message and data rates may be charged by my service provider(s). | |
| To opt out of text services and receive email notifications only, please select Save only to proceed. | |
| Save Cancel | |
| 7. Enter Authentication Code and Submit | |

| Home | Return |
|-----------------|--|
| Auth | entication |
| Confir accou | rming your identity enhances the security of your account by using a secondary device to verify your identity. This prevents anyone but you from accessing your Int, even if they know your password. |
| Please | e enter code sent to an |
| Authori | ization Code |
| | |
| Sub | omit Cancel |
| | |
| | |

8. Enter Financial Info and Click Save

| Home | Return |
|---|---|
| Enroll in Refund | S S |
| Step 2 of 2: Select you | ir refund method |
| Refunds will be disbursed via the select the address on record with your institut | cted method at the time the request is received and processed. If a refund method is not selected, refunds will be delivered to you via first class mail in the form of a paper check, to tion. |
| Bank Account (Dir | rect Deposit) Funds should be received 1-2 Business Days from processed date |
| Account Holder Name* | |
| Bank Name* | |
| Account Type * | |
| Routing Number* | |
| Account Number* | |
| Account Number Confirm* | |
| By clicking Save, I authorize Nelnet selected. I acknowledge that I am re | : Campus Commerce to disburse my student account refund via the method I have esponsible for repayment if I receive money that I am not entitled to. |
| | Save Cancel |

9. Profile will now show enrolled at the top and history updated with the change

| Refund Method | | | | | |
|--------------------|---|--|--|--|--|
| Edit Refund Method | Remove Refund Method | Edit Profile | C | | |
| | | | | | |
| Change Made | Changed By | Changed By | | | |
| Profile Update | 5926815 | 5926815 | | | |
| Profile Update | 5926815 | 5926815 | | | |
| Profile Update | 5926815 | 5926815 | | | |
| | Edit Refund Method Change Made Profile Update Profile Update Profile Update Profile Update | Edit Refund Method Remove Refund Method Image Made Change Made Image Profile Update 5926815 Image Profile Update 5926815 Image Profile Update 5926815 Image Profile Update 5926815 | Edit Refund Method Remove Refund Method Edit Profile Change Made Changed By Profile Update 5926815 Profile Update 5926815 Profile Update 5926815 | | |