

**Awarding Policy and Distribution Plan for  
Financial Aid for Workforce Training Leading to Industry  
Credentials  
FANTIC and FANTIC G3 FY23**

The FANTIC and FANTIC G3 programs provide funding for students demonstrating financial need and shall be used only for approved FastForward programs and related testing in compliance with guidelines herein. This funding is limited and subject to availability. Funds are intended to maximize investment of resources in students most likely to benefit, most likely to complete training, and most likely to attain a credential.

**Priority of Service:** FANTIC and FANTIC G3 requests will be reviewed on a first come, first served basis and is based on availability of funds.

**Determination of Eligibility and Student Selection:**

1. **Application Process** — Students will complete the FANTIC and/or FANTIC G3 application and provide required documentation.
2. **Application Review and Approval** — Applications will be reviewed for approval/non-approval based on FANTIC and FANTIC G3 eligibility guidelines. Applicants will receive an email notification regarding the approval/non- approval of their applications.

**Determination of Award Amount:** GCC will make an award up to 100% of the tuition amount, based on availability of funds. GCC will utilize FANTIC and FANTIC G3 funds to target students who are not eligible for other financial assistance to cover tuition costs and who fall within the program’s income eligibility guidelines. In addition, award amounts are based solely on institutional charges to the student. (Indirect costs, such as personal expenses, transportation, or childcare are not funded by FANTIC or FANTIC G3.)

Additional eligibility guidelines: If a FANTIC or FANTIC G3 eligible student does not successfully complete the course, please note that

- (a) GCC will not require or request those students to pay back the awarded funds used to pay for the first 1/3 of the FastForward course;
- (b) student is responsible for the second 1/3 of tuition, per the FastForward WCG Agreement; and
- (c) the student is ineligible for additional awards.

**Notification of Award:** Award recipients will receive an award letter outlining the amount of their award and a Memorandum of Understanding (MOU) detailing their responsibilities. The MOU will be signed by the student to acknowledge understanding and acceptance of the requirements, and a copy will be kept in the college’s student record. No FANTIC or FANTIC G3 funds will be disbursed directly to the student; funds will be transferred directly to the college and allocated to AIS Department Code 200029

### **What is expected of FANTIC Applicants/Students?**

1. They will regularly attend and complete the training; and
2. Successfully attend the industry credential or license at the end of the program, and verify attainment of the credential in a timely manner to GCC; and
3. Pay for the cost of the credential or license if it is not included in the cost of tuition.
4. If the student does not complete the program and seeks withdrawal or tuition refund, GCC Workforce Service's regular refund policy will apply.
5. If the student does not successfully complete the funded program, the student is ineligible for additional awards. However, the student may submit an appeal for unusual or mitigating circumstances.

### **Requirements of Award Upon Approval:**

1. Your attendance and progress will be monitored regularly by the FANTIC/FANTIC G3 Administrator. You may be requested to submit additional documentation regarding your progress.
2. You are expected to provide a copy of all industry certifications earned to the FANTIC/FANTIC G3 Administrator. You must obtain your credential and provide a copy to GCC within 120 days of course completion.
3. If the credential testing is embedded in the course tuition and you are not successful with the initial credential test, then you are required to pay for any additional testing.
4. You are required to communicate employment status to the FANTIC/FANTIC G3 Administrator for follow up and tracking.

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### **What are the eligibility qualifications for FANTIC?**

You must meet **all** of the following:

1. Be a **US citizen** or eligible noncitizen.
2. Be **domiciled in the Commonwealth of Virginia** ([VA Code 23.1-502](#)) for a minimum of twelve (12) months.
  - a. Have held a Virginia driver's license or Virginia DMV ID for a minimum of twelve (12) months.
  - b. Filed a Virginia tax return within the last twelve (12) months.
  - c. Own or operate a motor vehicle registered in Virginia.and demonstrate proof of residency with **one** of the following: utility bill, housing contract, voter registration card, rent receipt or bank statement.
3. Answer the question, "Did you move to Virginia from another state for the purpose of attending school?"
4. Have completed high school requirements; or
  - a. No longer be enrolled in high school and be beyond the age of compulsory secondary school attendance. Proof age may include valid state issued ID, birth certificate or passport.
5. Be in **compliance with Federal Selective Service** registration requirements.
6. **Not be enrolled in an associate or bachelor's degree program**, unless the Workforce program provides training related to the degree program and is necessary to meet a job requirement or advance employment success.
7. **Enroll in a preapproved GCC Workforce Services credential program.**

8. Not receiving tuition and/or **forms of tuition funding** including employer assistance plans or other tuition assistance programs from WIOA, SNAP E&T, VIEW, TANF, DARS, etc., or any other non- state or federal programs.
9. Demonstrate **financial need based on household income** by:
  - a. Providing proof that either the **student or dependent student's parent(s)** is currently eligible for the Supplemental Nutrition Assistance Program (SNAP) and/or Temporary Assistance for Needy Families (TANF); **OR**
  - b. Demonstrating that the **student or the dependent student's parent(s) has a household adjusted gross income** that is either less than 200% or 400% of the Federal Poverty Guidelines depending on the student's physical home address. This qualification will be determined by GCC Workforce Services staff based on a Tax Return Transcript provided by the applicant.
    - i. **You must apply to the IRS to get a Tax Return Transcript** that must accompany the application to determine your financial eligibility. **This process can take up to 10 business days.** Go to IRS website: <http://www.irs.gov/Individuals/Get-Transcript>.
    - ii. If the student's tax transcript is unavailable, satisfactory proof of prior year's income is required.

### How do I apply?

1. Complete the **FANTIC and FANTIC G3 Application** and required documents and send via secure link provided.
2. Complete the **Virginia Wizard** assessment and provide a copy with your FANTIC Application. <https://www.vawizard.org/wizard/assessment-combined> (NOTE: You will need to create an account and log in to take the assessment. When you finish, click on **"Show Careers"** and then right-click and print the screen. Send the completed Wizard assessment results, along with your completed FANTIC application.
3. FANTIC applications will be reviewed by Germanna staff to determine qualification. You may be required to apply for other funding sources based on your application responses/documentation prior to being evaluated for FANTIC.
4. As part of the application process, you will also sign a **Memorandum of Understanding** that outlines the expectations of and cost to the recipient and becomes a part of the application packet acknowledging your obligations and responsibilities for obtaining these funds.

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### GCC Workforce Services Class Cancellation Policy

In the event GCC Workforce Services cancels a class, the applicant will be given the option of moving to another section of the same class or receive a refund. Any financial assistance awarded will be refunded to GCC Workforce Services.

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## **GCC Workforce Services Refund Policy**

For classroom courses offered by Germanna, students may request course transfers or withdrawals seven or more calendar days prior to the start of class. No refunds, course transfers, or withdrawals may be made fewer than seven days prior to the start of class. This policy also applies to the same course transfers. Please contact the GCC Workforce Services at [gccworkforce@germanna.edu](mailto:gccworkforce@germanna.edu).

**\*NOTE: Some specialty classes and those offered through third-party partners may have refund deadlines 14 days or more, prior to class start date.**

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## **Contact Information and Questions**

For general questions, you may contact our office at [gccworkforce@germanna.edu](mailto:gccworkforce@germanna.edu), or stop by our office at the Fredericksburg Area Campus, 10000 Germanna Point Drive, Fredericksburg, VA 22408.