



Veteran Registration Adjustment Form

This form is to report changes to your schedule **ONLY** if you have already submitted certification this semester. This form is **NOT** a drop/add form-to officially add, drop or withdraw from a course you must complete the Drop/Add form and submit it to the Admissions & Records Office at either campus.

Student Name	SSN/Student ID	VA File Number	Chapter

Student Active Duty: Yes No Term Fall Spring Summer Year: _____

Course #	Class#	Session	Credits	Add	Drop	Withdrawal	Audit

STATEMENT OF UNDERSTANDING

1. At the beginning of every semester, I must report my registration and any changes in my enrollment to the Veterans Representative in the Admissions & Records Office.
2. I must be officially enrolled in a degree program and ensure that all courses taken are required or can be used as electives in my degree program. I must be in a degree program before I complete two semesters at GCC.
3. I understand that I must maintain satisfactory progress.
4. I must have all transfer credits evaluated by Germanna Community College. This must be done before I complete two semesters at GCC. I do not expect to receive VA benefits for requirements previously fulfilled.
5. I understand that courses scheduled to meet for other than the normal 16 week term may be paid at a different rates based on the number of credits and the length of course.
6. I understand that grades of W and X may result in a reduced payment from the VA.
7. I understand that VA will hold me responsible for any overpayment of my educational benefits.

Signature: _____ Date: _____

VA USE ONLY		
Adjustment _____	Termination _____	Date Processed _____