



## ADMISSION OF HIGH SCHOOL AND HOME SCHOOL STUDENTS

Based on the guidelines developed and approved by the State Department of Education and the Virginia Community College System, Germanna Community College provides opportunities for qualified high school juniors and seniors to enroll in traditional credit courses at the College.

Although the enrollment of high school students has the potential to enrich their academic program, it is not meant to substitute for their traditional high school or home school experience. Therefore, Germanna has developed the following admission and registration procedures to assist them in meeting their educational goals.

### Home School Students must:

### High School Students must:

- Complete a GCC Application for Admission and application for Virginia Domicile (for students requesting in-state tuition rate).
  - Provide documentation of attainment of eleventh grade level or above by providing an official high school transcript.
  - Provide a complete High School Student Permission to Enroll form signed by a high school counselor or principal.
  - Demonstrate that they possess specific prerequisite skills by taking Germanna's placement tests or submitting ACT or SAT scores. All students who take the placement tests are required to take the reading and writing tests. Students wishing to register for a class in mathematics must also complete the mathematics placement test.
  - Submit all required documentation to a counselor in Student Services at Germanna prior to admission. Following counselor assessment and approval, high school students will be eligible for admission to the College, receive academic advising, and register for classes.
  - See the College counselor prior to each subsequent registration.
- Complete a GCC Application for Admission and application for Virginia Domicile (for students requesting in-state tuition rate).
  - Provide documentation (if available) of attainment of eleventh grade level or above, such as the Stanford 10 achievement test.
  - Provide a current copy of a signed home school agreement between the appropriate school system and the authorizing parent or guardian.
  - Provide a written recommendation from the home school teacher or tutor.
  - Demonstrate that they possess specific prerequisite skills by taking Germanna's placement tests or submitting ACT or SAT scores. All students who take placement tests are required to take the reading and writing tests. Students wishing to register for a class in mathematics must also complete the mathematics placement test.
  - Submit all required documentation to a counselor in Student Services at Germanna prior to admission. Following counselor assessment and approval, home school students will be eligible for admission to the College, receive academic advising, and register for classes.
  - See the College counselor prior to each subsequent registration for course approval. Prospective students may be required to meet with the Dean of Student Services prior to registration.

The College reserves the right to evaluate special cases and to refuse admission to an applicant when such action is in the best interest of the College and/or the applicant.

The College also reserves the right to limit the number and type of courses a student may take if they are under 18 years of age and do not possess a high school diploma or equivalent. High school or home school students are not permitted to enroll in developmental studies courses at the College, as this level of instruction should be available in the high school or home school program.

Because Germanna strives to maintain a mature academic environment, high school/home school students admitted under the special provisions will be subject to all rules, policies, procedures, and standards of conduct described in the Germanna Community College *Catalog and Student Handbook*.

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