Germanna Community College SIS Documentation

Tracking Service Indicators

Description: Tracking Service Indicators is useful when you need to see if a student ever had a service indicator and when it was replaced.

Important Information:

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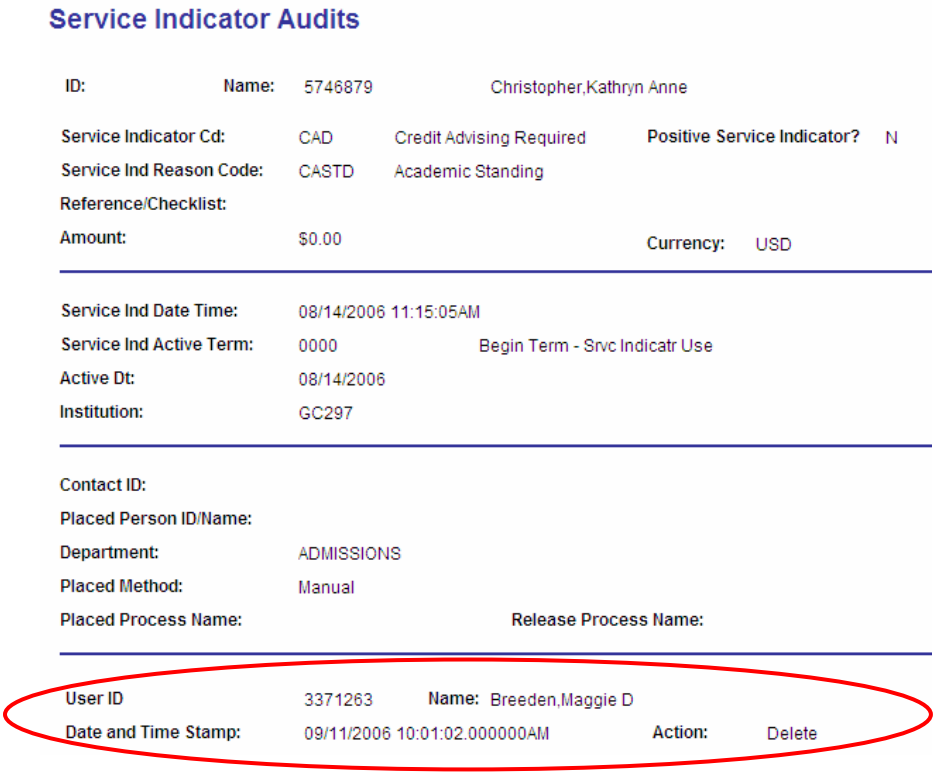
STEPS
Campus Community > Service Indicators > Service Indicator Audits

Enter Student ID
Optional – You can enter the ***Service Indicator Cd*** *or leave it blank depending on the service indicator you are trying to track*
Click Search

Select the indicator line you are interested in viewing



The bottom part of the screen shows the Time, Date and Action taken place on the student as well as the person who completed the task.