



The Pilot

GERMANNA COMMUNITY COLLEGE'S INFORMATION BULLETIN

Flexible Benefits Reimbursement Deadline

See page 2.



"Open Apex" sculpture unveiling at GCAT

See page 3.

Please submit items for publication in *The Pilot* to Cynthia Hill:

- chill@gcc.vccs.edu
- electronic submission, PREFERRED;
- OR —
- LGC mailbox - please include your name as the source should there be questions pertaining to your submittal.

Chancellor Reappoints Rebecca Blankenship to VCCS Technology Council

Dr. Glenn DuBois has reappointed Rebecca Blankenship to serve on the VCCS Technology Council. Rebecca's current term of service, for fiscal year 2007, will run through June 30, 2007.

Technology Council members represent their colleges in areas such as operating policies and

procedures, technology standards and guidelines, technology staffing, and proposed requirements and directives for college-specific technology plans from a System-wide policy perspective.

The Council also reviews the work of information technology stakeholder groups and workgroups to

ensure coordination and collaboration.

As the VCCS moves forward to fully implement Dateline 2009 objectives, the Technology Council will play an important role in developing sound technology strategy.

(source: Frank Turnage)

Center for Workforce & Community Education End-of-the-Year Report

The Center for Workforce and Community Education continues to expand its offerings to reach an ever expanding audience. The following data represents the number of people and businesses served for the 2005-2006 academic year.

- open enrollment occupational classes: 3,308 (duplicated headcount)
- customized contract

course enrollment: 1,658 (duplicate al certification testing – 872

- open enrollment personal enrichment: 743 (duplicated headcount)
- community events hosted at FAC: 22
- employers using College facilities to conduct business: 23
- employers hosting customized training: 19 (unduplicated)

- employers paying tuition in open enrollment classes: 60

We anticipate a substantial increase in these numbers in the coming year with the opening of the Germanna Center for Advanced Technology in Culpeper.

(source: Kathleen Habel)

Congratulations

The Human Resource Office is proud to announce that Barbara Hall, CPP, has completed the required curriculum and has earned the Career Studies Certificate in Supervision.

Barbara will be adding this newest certificate to her ever-expanding "Wall of Certificates". Congratulations Barbara!!!

(source: Victoria Waldron)

Service Awards



Two employees were presented service awards at the Fall In-Service Event held August 18: Rita Dunston (5-Year Award) and Dr. Patti Lisk (20-Year Award).

(source: Frank Turnage)



Resume quotes. Taken from real resumes and cover letters:

1. "I demand a salary commiserate with my extensive experience."
2. I have lurnt Word Perfect 6.0 computer and spreasheet progroms."
3. "Received a plague for Employee of the Year."
4. "Wholly responsible for two (2) failed financial institutions."
5. "Reason for leaving last job: maturity leave."
6. "Failed bar exam with relatively high grades."
7. "It's best for employers that I not work with people."
8. "Let's meet, so you can 'ooh' and 'aah' over my experience."
9. "You will want me to be Head Honcho in no time."
10. "I have become completely paranoid, trusting completely no one and absolutely nothing."
11. "Served as assistant sore manager."

Faculty Promotions

The following faculty promotions were announced at the Fall In-Service event held August 18:

- Sarah Nielsen, promoted to Assistant Professor of Psychology;
- Jay Nyzowyj, promoted to Assistant Professor of Mathematics;
- Samantha Wilson, promoted to Assistant Professor of Nursing;
- Irving Comer, promoted to Associate Professor of Police Science;

- Thomas Howlin, promoted to Associate Professor of Business Administration;
- Marie Messier, promoted to Associate Professor of Nursing;
- Susan Skinner, promoted to Associate Professor of Nursing;
- Rick Brehm, Vice President of Finance and Administration, promoted to Associate Professor;
- Pam Frederick, Dean of Student Services, promoted to Associate Professor;

- Deborah Leeper, Director Institutional Effectiveness, promoted to Associate Professor;
- Dr. Yvette Hester, promoted to Professor of Mathematics;
- Karen Mittura, promoted to Professor of Nursing; and
- Dr. Pam Runnels, promoted to Professor of Chemistry.

(source: Frank Turnage)

Health Technology Fair

Join us for the premier event of the year, Germanna Community College's Health Technology Fair. Held on October 11 and 12 at the Germanna Center for Advanced Technology, there will be something for everyone. Health care professionals will have an opportunity to

learn more about the latest in technology and how it can save time, increase accuracy, and raise productivity. Middle and high school students can talk with health care professionals about exciting career in the health care field. Community members can see the latest innovations in health

care and participate in free health screenings. Call the Center for Workforce and Community Education at (540) 891-3012 or (540) 937-2900 for additional information and a schedule of events.

(source: Kathleen Habel)

Flexible Benefits Reimbursement Deadline

If you participated in either the Medical Reimbursement or Dependent Day Care flexible spending accounts during plan year July 1, 2005 through June 30, 2006 and you incurred unreimbursed medical or dependent day care charges during that time frame, please be sure to submit your request

for reimbursement on or before September 30, 2006. IRS regulations state that any unused funds which remain in an FSA after the plan year ends and all reimbursable requests have been submitted and processed, will be forfeited. This means that monies left in your account from plan year July 1, 2005 through June 30, 2006 for which a

reimbursement request has not been submitted by September 30, 2006 will be forfeited.

If you have any questions regarding this matter, please contact the Human Resources Office at (540) 423-9058. Questions may also be directed to FBMC at (800) 342-8017.

(source: Christina Dennis)

12. "My goal is to be a meteorologist. But since I possess no training in meteorology, I suppose I should try stock brokerage."
13. "I procrastinate, especially when the task is unpleasant."
14. "Personal interests: donating blood. Fourteen gallons so far."
15. "As indicted, I have over five years of analyzing investments."
16. "Instrumental in ruining entire operation for a Midwest chain store."
17. "Note: Please don't misconstrue my 14 jobs as 'job-hopping'. I have never quit a job."
18. "Here are my qualifications for you to overlook."
19. "Reason for leaving last job: They insisted that all employees get to work by 8:45 am every morning. I couldn't work under those conditions."
20. "The company made me a scapegoat, just like my three previous employers."
21. "I am very detail-oriented."
22. "References: none. I've left a path of destruction behind me."
23. I am a rabid typist."

Workforce On-line Classes Gain in Popularity

The Center for Workforce and Community Education has been offering online courses in collaboration with ed2go for the past four years. Participants take a wide range of classes, from The Magic of Hypnosis to Introduction to Linux. Many participants start with one class and become repeat customers. Starting in

January of this year, 140 classes have been taken. In comparison, Workforce recorded 86 classes taken from January to December of 2005.

The most popular class this year has been Solving Classroom Discipline Problems, followed by Accounting Fundamentals

and A+ Certification.

If you are interested in viewing the ed2go course catalog, simply click on www.ed2go.com/germanna.

(source: Kathleen Habel)

2006 President's Award for Entrepreneurial Government

The Germanna Local Government Academy has won the 2006 President's Award for Entrepreneurial Government awarded by the Virginia Municipal League (VML).

VML is a statewide, nonprofit, nonpartisan association of city, town and county governments

established in 1905 to improve and assist local governments through legislative advocacy, research, education and other services. The membership includes all 39 cities in the state, 156 towns and 16 urban counties.

The nomination was submitted by Noah

Simon, Culpeper Assistant Town Manager, a strong supporter of the workshops and training provided through the Local Government Academy.

To date, more than 400 government employees have participated in sponsored training.

(source: Kathleen Habel)



You're invited to attend a reception at GCAT on October 30, from 5:30 to 7:00 PM to meet the artist and unveil the "Open Apex" sculpture 2nd Bank purchased for the Events Plaza at GCAT. The giant, stainless steel structure is the creation of Massachusetts artist Rob Lorenson.

Technical Services Contact Information

LOCUST GROVE CAMPUS

(IT Director/College IT Security Officer)

Jacque oversees all operations of the Technical Services Department for both campuses. Works with all Departments to ensure their Technology needs are met. Works with the DE Coordinator and Department in developing the Technology plan and budget for the college. She works to ensure that we meet all Statewide IT policies and VCCS policies/Guidelines. Jacque is the College IT Security Officer and handles any security violations, conducts Security Awareness training and keeps the college alert to Security Threats.

Andrew Holt, Network Manager
(Phones, Security, Infrastructure)
(540) 423-9089

Andrew focuses on the backbone of the college which includes the monitoring of all of our security systems such as the firewall, Access Control Server, Intrusion detection system, Virtual Private Network (VPN), switches and our edge devices. He maintains the in-house VOIP telephone system for Locust Grove and GCAT. He will communicate all the virus alerts and send out any reminders for your system Windows updates for the college.

Maggie Breeden
Applications Support Director / SIS Administrator/
Application Support Supervisor
(SIS/Web)
(540)423-9054

Maggie oversees the operations of the Application Support team at both campuses. Works with all departments using SIS and Web development to ensure that needs are met. She trains staff on the use of PeopleSoft periodically and coordinates all PeopleSoft upgrades for GCC.

John Brittingham
Daily Operation's Supervisor
(2nd tier Helpdesk, Network Administration, Faculty & B&G Contact)
(540)423-9052

Daily Operations Supervisor for the Locust Grove Campus IT Staff ensuring that helpdesk calls are answered in an efficient and timely manner, Works with Faculty to ensure classroom computers are configured to meet their classroom needs. Work with B&G staff on issues impacting classroom needs.

Ken Dehart
Computer Technician
(1st Tier Helpdesk, Computer Repairs & Maintenance)
(540)423-9053

Ken responds to the day to day helpdesk issues of the college. He performs maintenance and repairs of computer systems. Ken reports directly to the Daily Operations Supervisor. Ken Works with the Purchasing Officer on Inventory related Issues.

Ben Jones
Audio Visual Technician
(AV, IV Rooms, Classroom Podium Setup, CD/DVD/VHS Duplication, Laminating)
(540)423-9051

Ben is the AV Technician for the Locust Grove Campus. He ensures all AV equipment is fully functional. All AV related equipment requests should be submitted to the ACC via an AV request form that is located on the S:\AV request form. Ben checks these forms daily and ensures that the equipment is tested and ready for use. Ben ensures that the IV rooms are up and running prior to classes. CD or VHS duplications will be handled through Ben. Ben will be assisting as backup support for our 1st tier helpdesk.

FREDERICKSBURG AREA CAMPUS

Ollie Burton
Network Manager
(Phones, Security, Infrastructure)
(540) 891-3076

Ollie will be focused on the backbone of the college which will include the monitoring of all of our security systems such as the firewall, Access Control Server, Intrusion detection system, Virtual Private Network (VPN), switches and our edge devices. He maintains the in-house VOIP telephone system for Fredericksburg. He will communicate all the virus alerts and send out any reminders for your system Windows updates for the college.

Michael Beverage
Daily Operation's Supervisor
(2nd tier Helpdesk, Network Administration, Faculty & B&G Contact)
(540) 891-3028

Daily Operations Supervisor for the Fredericksburg IT Staff ensuring that helpdesk calls are answered in an efficient and timely manner, Works with Faculty to ensure classroom computers are configured to meet their classroom needs. Work with B&G staff on issues impacting classroom needs.

James Ashmore
Computer Technician
(1st Tier Helpdesk, Computer, Infrastructure support)
(540) 891-3074

This position responds to the day to day helpdesk issues of the college. He performs maintenance and repairs of computer systems. This position works directly under the supervision of the Daily Operations Supervisor.

BJ Both
Computer Technician
(1st Tier Helpdesk, Computer, Infrastructure support)
(540)891-3093

BJ responds to the day to day helpdesk issues of the college. He performs maintenance and repairs of computer systems. BJ Works directly under the supervision of the Daily Operations Supervisor. BJ Works with the Purchasing Officer on Inventory related Issues.

Tina Parker
Audio Visual Technician
(AV, Video Production, IV Rooms, Classroom Podium Setup, CD Duplication)
(540)891-3089

Tina is the AV Technician for the Fredericksburg Campus. She ensures all AV equipment is fully functionally. All AV related equipment requests are submitted to the ACC via an AV request form that is located on the S:\AV request form. Tina checks these forms daily and ensures that the equipment is tested and ready for use. Tina ensures that the IV rooms are up and running prior to classes. Any Video productions are done through Tina or Distance Ed Personnel. CD/DVD Duplications will be handled through Tina.

Sandy Borders
Security Officer/SIS Support
(All System access Requests, System access audits, VCCS mainframe reports)
540)891-3027

Sandy is the first point of contact when a new person is hired to setup/activate network accounts. She grants security based on e-mails sent from their supervisors through the online Check-In Check-out system (CICO) and also sets them up on e-mail. Sandy is also in charge of auditing accounts twice a year. Sandy is also the point of contact at FAC for SIS support and running end-of-year reports (AKT, NSC, etc.).

Von Nelson
Programmer/Analyst
(SIS Support for report Generation and Workforce support)
FAC (540)891-3063

Von is the contact for reporting needs in PeopleSoft and Workforce procedures. He develops reports as requested for users and trains the users on how to use them. He is also Workforce's first contact for help on procedures and day-to-day needs.

Jay Martin
Webmaster
(Web Support)
(540) 834-1011

Jay is the contact for all web development issues at Germanna. He oversees department web sites and GCC's home page. He keeps the templates up-to-date and trains his users on how to use Dream Weaver. He works closely with the Public Information's office for approval of site content.

CULPEPER CENTER

Kenneth Royster
Daily Operation's Supervisor
(Helpdesk, Network Administration, Faculty & B&G Contact)
(540) 937-2929

Daily Operations Supervisor for the GCAT IT Staff ensuring that helpdesk calls are answered in an efficient and timely manner, Works with Faculty to ensure classroom computers are configured to meet their classroom needs. Work with B&G staff on issues impacting classroom needs.

—Vacant—
AV/Computer Technician
(AV, IV Rooms, Classroom Podium Setup, CD Duplications)
(540)937-2936

The AV Technician for the Culpeper Center. He/she ensures all AV equipment is fully functionally. All AV related equipment requests are submitted to the AV Technician via AV request form that is located on the S:\AV request form. Checks these forms daily and ensures that the equipment is tested and ready for use. Ensures that the IV rooms are up and running prior to classes. CD/DVD Duplications will be handled through this position.

(source: Jacque Hirsch)