



Germanna Community College
Microsoft Campus Agreement Work at Home Acceptance Form

This acceptance form is valid for the enter date Microsoft software products checked below, which shall be referred to collectively herein as the “Software”. Software is made available to you because the Virginia Community College System has purchased license coverage for the Software through its Microsoft Campus Agreement effective (9/01/07). Germanna Community College is ordering the right for you to use the Software for **Campus-related** purposes at home under its Microsoft Campus Subscription Enrollment. **You are not licensed to use the Software at home for personal purposes.** You do not own the license or the CDs; rather you are authorized to use the Software and associated media pursuant to the terms and conditions of the Microsoft Campus Agreement during the licensed period starting (09/01/07) and ending (08/31/08). You will be required to remove the Software from your home machine immediately upon expiration of the licensed period (unless otherwise renewed) or earlier if your employment by with Germanna Community College ends. (Note to institution: Non-knowledge workers such as maintenance, groundskeepers, cafeteria and mailroom, etc. are ineligible for Work at Home Use Rights if they were not included in the **Full-Time Equivalent** calculation when the Campus Agreement Subscription Enrollment or Subscription Order Form was signed.)

Work At Home Use Rights have been ordered by Germanna Community College for the following products: (please check appropriate boxes)

- Microsoft Desktop OS – XP Pro
- Microsoft Desktop OS – Vista (Business Ed)
- Microsoft Office 2007
- Microsoft Office 2003
- Microsoft Visio 2007 Professional
- Microsoft Visual Studio 2005 Professional

Please initial each statement:

- ____ I will read and abide by the license agreement(s) associated with this Software.
- ____ I understand that no technical support is provided by Microsoft in association with my work-at-home use.
- ____ I understand the minimum specifications to run the Software are listed at <http://www.microsoft.com/products/info/default.aspx?View=22>
- ____ I will remove the Software from my home machine immediately upon the earlier of (a) expiration of the licensed period specified above or (b) the end of my employment by Germanna Community College
- ____ I understand that I am not licensed to use the Software for personal purposes.

Employee Signature: _____

Supervisor Signature _____

Printed name: _____

Date: _____