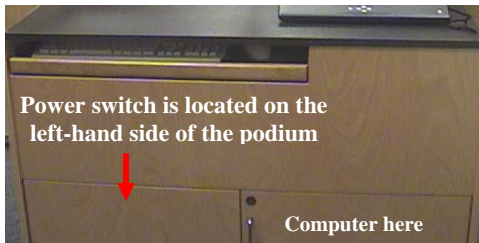


User Instructions (F1-212 & LGC-114)

- **VERIFY THAT THE BLACK POWER CABLE AND NETWORK CABLE ARE PLUGGED INTO THE WALL JACKS**

- **TURN ON THE WHITE POWER SWITCH** located above the DVD/VCR to power on the system. Turn on DVD/VCR if not already on. Power on speakers for rooms 211 and 213 (if needed)

Power on/off System



- **TURN ON THE COMPUTER** (located on the right-hand side of the podium)
User log on: f-podium
User password: no password needed



- **TURN ON THE SYMPODIUM** (if not already on)

- **TURN ON THE DATA PROJECTOR** by pushing the **DISPLAY POWER** button located in the top left corner of podium workspace. **SELECT A SOURCE** (PC, VCR, DVD, or Portable PC/Laptop).

Display Power

Display Power

Sources



Volume control for the VCR and DVD players

Other controls for the VCR and DVD players

- **AUDIO** can be adjusted with volume control (see image above). Computer audio can also be adjusted by using the computer's volume control (located on the taskbar)
- **WIRELESS MICROPHONES** must be checked out from A/V Technician (ext. 3089)
- **SHUT DOWN SYSTEM & LOCK PODIUM**
 - Turn off the computer
 - Push the **DISPLAY POWER** button until the green indicator light flashes (display will go grey after about a minute)
 - Turn off the white power switch (located above the VCR/DVD)
 - Lock the side drawer and front doors of the podium.