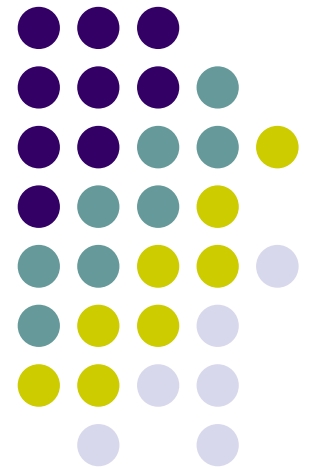


Transferring VHS to DVD or Visa Vera with Speech Cabinet Equipment



F1-323
Recommend using
Maxell DVD+RW disks with this
equipment





Speech Room Cabinet

- Key Access:
 - Contact Laura Cashmer or Carol Baetz
- Turning on the equipment:
 - Turn on Power strip (if not already on) located on the bottom shelf
 - Turn on TV & DVD/VHS Recorder – use the remotes or the power button on the equipment





Insert Media

- Insert VHS tape
- Push DVD Eject button to open DVD door and Insert DVD (Maxell DVD+RW disks are recommended)
- When inserting a DVD for the first time, the system may begin to automatically format the disk. Wait until this process is completed





Important Note:

- To control the DVD functions
 - Point remote at the recorder
 - Push the **DVD** button on the Sony remote
- To control the VHS functions
 - Point remote at the recorder
 - Push the **Video** button on the Sony remote





VHS to DVD Recording

- Verify the VHS tape is at the desired starting point (rewind or fast forward if necessary). Remember to push the **Video** button on the remote in order to access the VHS functions
- To begin recording push the VHS to DVD Dubbing button (the arrow on the button points to the DVD)

Fast Forward & Rewind



VHS to DVD Dubbing





DVD to VHS Recording

- Verify the VHS tape is at the desired starting point (rewind or fast forward if necessary). Remember to push the **Video** button on the remote in order to access the VHS functions
- To begin recording push the DVD to VHS dubbing button (the arrow on the button points to the VHS)

Fast Forward & Rewind



DVD to VHS Dubbing





To Play Back

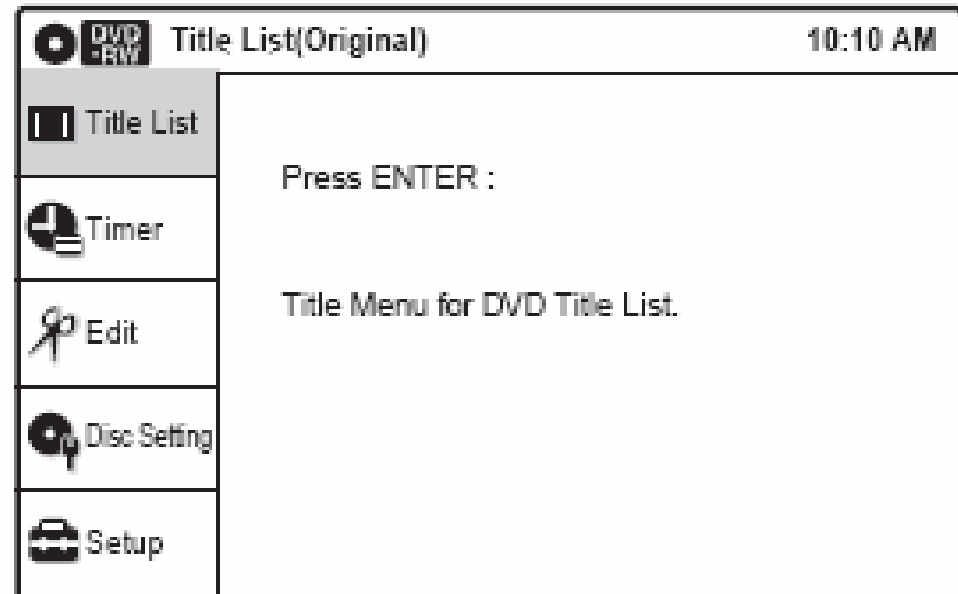
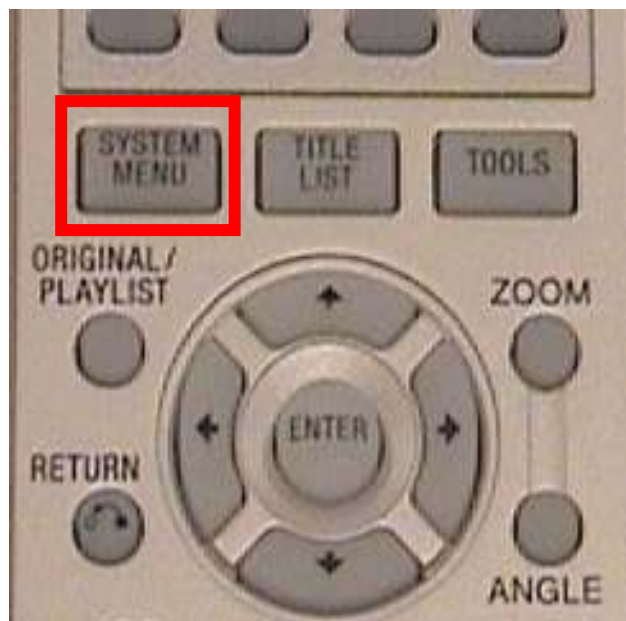
- **VHS** – insert tape, push **Video** on the Sony remote and push **Play**
- **DVD** – insert disk, push **DVD** on the Sony remote and push **Play**





Finalizing a DVD

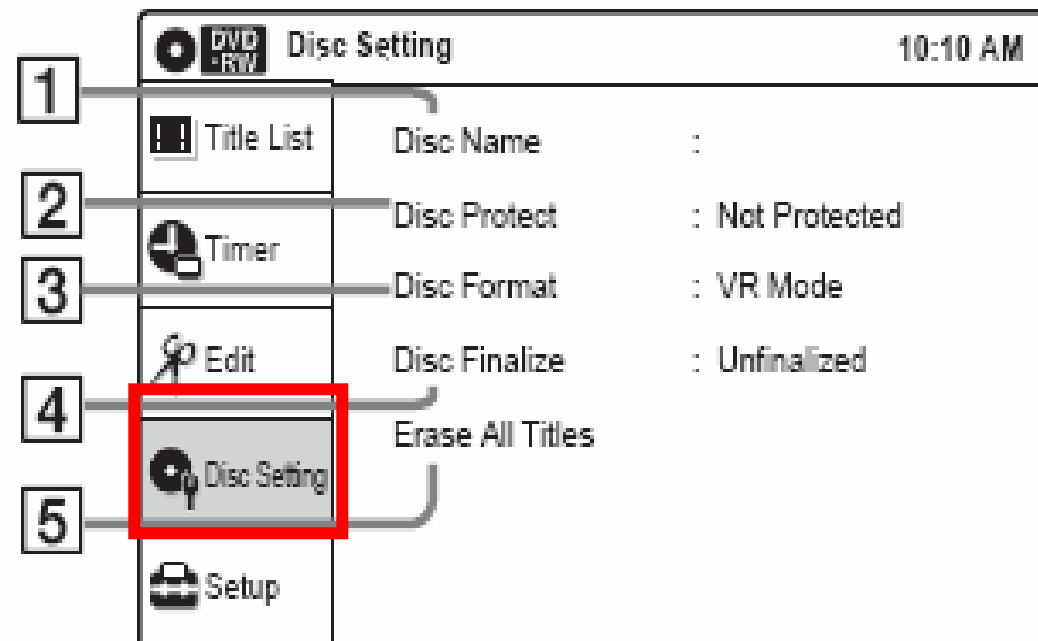
- In order to play a DVD+/-R disk in another machine it must first be finalized. This is **not** necessary if using the Maxell DVD+RW disks
- To finalize – Push the **System Menu** button on the Sony remote. The image below (lower-right) will display





Finalizing a DVD

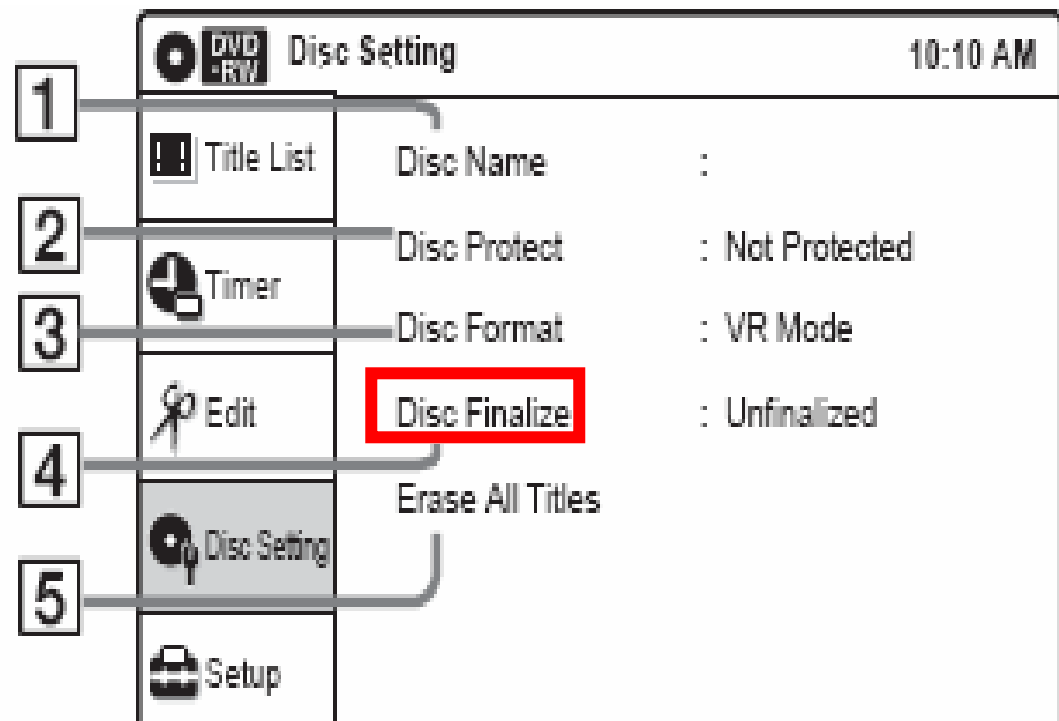
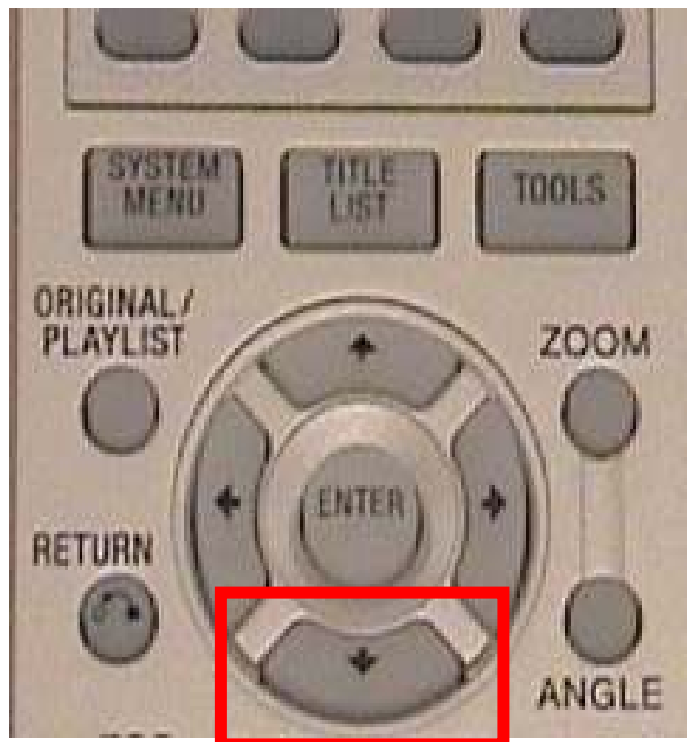
- Use the down arrow to scroll down to **Disc Setting** and press **Enter**





Finalizing a DVD

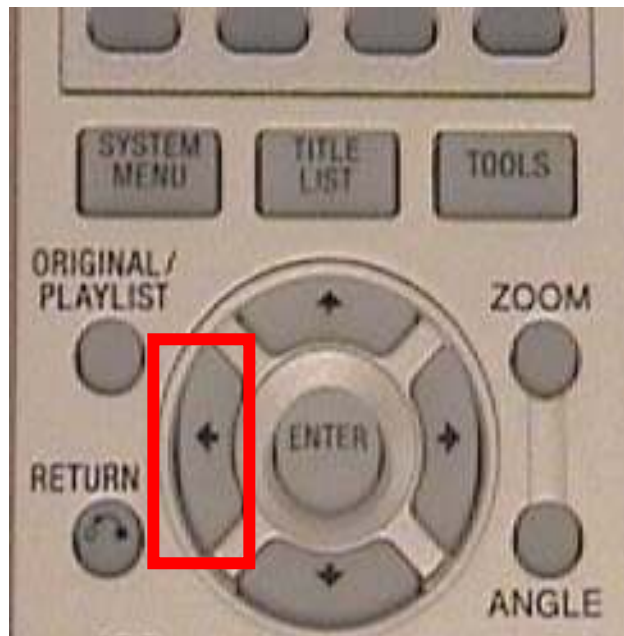
- Use the down arrow to scroll down to **Disc Finalize** and press **Enter**



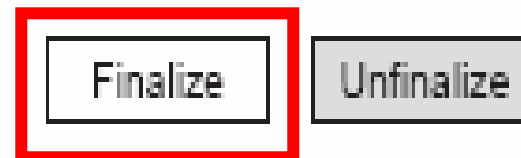


Finalizing a DVD

- With the left arrow move to **Finalize** and press **Enter**
- A confirmation will appear. Select **OK** and press **Enter**
- Finalization will begin. Wait until this process is complete



Do you want to finalize this disc ?





Turning off the Equipment

- Turn off the following:
 - TV
 - DVD/VCR Recorder,
 - Microphone & Receiver
 - KMD Powered Mixer
- Leave the power strip on!!!!

