

# Human Resources Series



## Developing Policies & Procedures \$69

Course #	Date(s)	Day(s)	Time(s)	Location
BUSC 2372-F101	11/11/09	W	1:00PM- 4:00PM	DTC
BUSC 2372-FF21	11/12/09	Th	9:00AM-12:00PM	FAC

## Discipline & Discharge \$69

Course #	Date(s)	Day(s)	Time(s)	Location
BUSC 2370-F101	10/28/09	W	1:00PM- 4:00PM	DTC
BUSC 2370-FF21	10/29/09	Th	9:00AM-12:00PM	FAC

## Interviewing & Hiring \$69

Course #	Date(s)	Day(s)	Time(s)	Location
BUSC 2371-F101	11/04/09	W	1:00PM- 4:00PM	DTC
BUSC 2371-FF21	11/05/09	Th	9:00AM-12:00PM	FAC

## Investigative & Grievance Procedures \$69

Course #	Date(s)	Day(s)	Time(s)	Location
BUSC 2369-F101	10/21/09	W	1:00PM- 4:00PM	DTC
BUSC 2369-FF21	10/22/09	Th	9:00AM-12:00PM	FAC

## Legal Compliance \$69

Course #	Date(s)	Day(s)	Time(s)	Location
BUSC 2367-F101	09/30/09	W	1:00PM- 4:00PM	DTC
BUSC 2367-FF21	10/01/09	Th	9:00AM-12:00PM	FAC

## Wage & Salary Compensation \$69

Course #	Date(s)	Day(s)	Time(s)	Location
BUSC 2368-F101	10/07/09	W	1:00PM- 4:00PM	DTC
BUSC 2368-FF21	10/08/09	Th	9:00AM-12:00PM	FAC

*Please register at least seven days prior to the start of class*

Daniel Technology Center in Culpeper  
18121 Technology Drive  
Culpeper, VA 22701

Fredericksburg Area Campus in Spotsylvania  
10000 Germanna Point Drive  
Fredericksburg, VA 22408

Phone: (540) 891- 3012 - Fax: (540) 891- 3082 - TTY: (540) 891- 3059

*Register on-line at [www.germanna.edu/workforce](http://www.germanna.edu/workforce)*



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