CENTER FOR WORKFORCE & COMMUNITY EDUCATION

BUSINESS / PROFESSIONAL
COMPUTER / TECHNOLOGY
HEALTH CARE/ WELLNESS
INDUSTRY / CONSTRUCTION
PERSONAL ENRICHMENT
TRANSPORTATION

NEW – ONLINE & HYBRID CREDENTIAL PROGRAMS AVAILABLE NOW!

germanna.edu/workforce
New! **Highlights**

- Accounting 101 in 3 Weeks – Online
- Amazon Web Services Academy – Online
- CCNA: Introduction to Networks - Online
- ESL for Healthcare Workers – Online
- Intro to Building Information Modeling – Online
- Lean Six Sigma – Green Belt – Online
- Understanding the Basics of Web Interface – Online

**NEW! Lean Six Sigma**

*Green Belt - Online*

Quality leadership through continual process improvement

**ONLINE CREDENTIALING & TRAINING**

The training you need when and where it works for you.

**NEW! Introduction to Building Information Modeling**

*Online*

Achieve greater construction precision and productivity

**FASTFORWARD Tuition Assistance**

Get skilled in weeks. Not years

**NEW! EMT to Paramedic Pathway**

Spring 2021

*For general information, please go to germanna.edu/workforce*
The Center for Workforce and Community Education can create customized training and development solutions to meet your organizational needs.

FastForward Tuition Assistance

FastForward Tuition Assistance now available for eligible students in approved courses. Change your life in weeks. Not years.

Facility Rental Services

Consider holding your next event or training session at the Center for Workforce and Community Education.

Class dates and times are subject to change.
BUSINESS DEVELOPMENT & ENTREPRENEURS

Accounting 101 in 3 Weeks - Online  
Learning online is easy, we’ll ensure your success! The first part of the class we’ll show you the navigation, answer your questions, and make sure you’re comfortable and ready to go. This course will provide an intensive overview of an Accounting 101 course presented in 3 weeks, 9 hours total. Participants will be presented with the information they need to further study independently and gain the knowledge an undergraduate course would provide. Please provide an accurate email when you register. The instructor will send you the link to access the course within a few days of the start date.

Small Business Bookkeeping - Online
This course will present an overview of what is necessary to run the internal accounting for a small business in various industries. This will include proper utilization of accounting software, payroll, accounts receivable, accounts payable, sales tax, state and federal tax, borrowing funds, using financial reports to assess profitability and overall smart business management strategies. Please provide an accurate email when you register. The instructor will send you the link to access the course within a few days of the start date.

Introduction to Small Business and Individual Taxation
This class is designed to remove the fear of the tax code for non-accountants. Students will become familiar with the most common tax forms as well as rules of use for each. Course will include relevant updates for businesses and individuals from the recently passed Tax Cuts and Jobs Act of 2017. Also, important new updates/changes to the tax code have been made that affect small businesses: From 1099 filing deadlines and new (massive!) fines for late filing, partnership and c-corp filing deadline changes and major potential shake-ups to the itemized and standardized deductions for sole proprietors using the 1040 to report income. Our course will include all pertinent small business changes to the tax code that will affect you and your business. Students will also learn organizational and record keeping processes to help them either file taxes completely on their own or to reduce their accountant’s bill. Additionally, students will examine various online tax software programs and will learn how to e-file from both the IRS website and private tax software websites. Class discussions will offer helpful hints for deductions and credits as well as investment planning, enabling students to plan ahead and to gain the best tax advantages possible.

Enroll Early!
Many classes fill up quickly. To ensure a space in the class of your choice, register soon. germanna.augusoft.net

MARKETING & SOCIAL MEDIA

Facebook & Instagram for Business - Online
Having a presence on social media is an integral part of marketing your business. Your customers are already on Facebook and your business should be there too! However, simply having a Facebook presence is only the beginning. In this class, you will learn how to create and customize your business Facebook page, build your valuable readership, sell your “likeability”, leverage your business, and engage readers. Now that Instagram is owned by Facebook, Instagram has become a prominent platform in the area — a visual medium that helps elevate your social media presence. Learn how to market your business better by using Facebook and Instagram together. Please provide an accurate email when you register. The instructor will send you the link to access the course within a few days of the start date.

Register Online!
It’s easy and convenient. More information: page 31 germanna.augusoft.net
FEDERAL CONTRACTOR COMPLIANCE SERIES

Federal Contract Changes and Terminations for Convenience and Default
This course will teach students about various contract changes involving federal contracts and how they impact their bottom line as federal contractors. Students will be able to identify in scope and out of scope contract changes and different remedies that are available to federal contractors. In addition, students will learn about terminations for convenience and default and their rights and obligations under each termination pursuant to the Federal Acquisition Regulation. Students who complete this course will have a better understanding of their contractual rights and obligations when they contract with the Federal Government.

Introduction to Export Controls
Export controls, International Traffic in Arms Regulation, Export Administration Regulation and Office of Foreign Assets Control regulate how defense products, civilian items, and related services are exported from the United States to other countries. This course will introduce students to key concepts related to export controls, numerous penalties for violating the export controls, and best steps and compliance practices to reduce the risk of such violations. This course is designed for young professionals who are either interested in learning more about export controls or who want to refresh their current knowledge.

Introduction to Intellectual Property for Government Contractors
This course will empower you to understand the unique aspects of data rights and how they may impact your federal contracts. The course will provide an overview of various parts of the Federal Acquisition Regulation and Defense Federal Acquisition Regulation Supplement addressing data rights. We will analyze what data rights contractors are required to provide to the Government as well as the regulatory limits of the Government’s power to request data rights. An analysis of data rights in commercial settings, computer software, and bid proposals will also be reviewed and identifying best practices for federal contractors who want to protect their rights in data.

Introduction to the Freedom of Information and Privacy Act (FOIA)
The Freedom of Information Act is a powerful legal tool that allows us to obtain and review public records. This course will provide students with a foundational understanding of this law and also how to protect their Privacy Act rights by conducting proper redactions of documents that could become public records. At the end of this course, each student should be able to file a Freedom of Information Act request to obtain public records and to protect their personally identifiable information by conducting proper redactions.

Please provide an accurate email when you register. The instructor will send you the link to access the course within a few days of the start date.

Meet the instructor: Wojciech Kornacki
Mr. Kornacki is a seasoned Government Contract and Compliance Counsel specializing in all aspects of federal contracting. He has given numerous presentations on the unique aspects of doing business with the U.S. Government and best compliance practices to business executives, in house counsel, federal employees and contractors. He has taught extensively on contract compliance, business ethics, claims and protests, cybersecurity, export controls, and other topics.

Mr. Kornacki served in the U.S. Army as a judge advocate before joining private practice. He received a Juris Doctorate from City University of New York School of Law at Queens College, a Master of Studies degree from Oxford University, and a Bachelor of Arts from Pace University. Mr. Kornacki has been interviewed in Bloomberg Federal Contract Report and Federal News Radio and his articles have been published in the Army Lawyer and Bloomberg Federal Contracts Report.
Germanna’s Center for Workforce will create customized corporate training and development solutions to meet the unique needs of your organization. Our training is flexible and focused - designed and delivered when and where it works for you. Corporate training can be delivered at your location, and now conveniently available online.

**Flexible | Focused | Practical | Professional**

Many training topics are available. Some of the most popular include:

- Transitioning to Supervision
- Customer Service
- Team Building
- Diversity in the Workplace
- Effective Decision Making
- Spanish in the Workplace
- Leadership
- Managing Remote Teams

To discuss customized training options for your organization, contact us today!

Please call us at (540) 834-1925 or by email at kyoung@germanna.edu.

For more information about the Center, visit germanna.edu/workforce.
Using Live Streaming Tools on Social Media - Online

Learning online is easy, we’ll ensure your success! The first part of the class we’ll show you the navigation, answer your questions, and make sure you’re comfortable and ready to go. This course is designed to explain the benefits of Live Streaming and how to use it. You will learn about tools available for Facebook, Twitter, and Instagram and how to operate them. We will also explore the difference between each of the platforms and how to access the capability from your mobile device. You will also be able to brainstorm ideas on how to implement the capability into your business. Please provide an accurate email when you register. The instructor will send you the link to access the course within a few days of the start date.

5150013 / 1 session / $69  CEUs: 0.2
Aug 26 .................. W 10:00am – 12:00pm  Online
Dec 3 .................. Th 10:00am – 12:00pm  Online

SMALL BUSINESS
MARKETING AND SOCIAL MEDIA

NOW ONLINE!
Facebook & Instagram for Business
July 15
August 12
September 23

Understanding the Basics of Web Interface
August 5
October 7

Using Livestream Tools on Social Media
August 26
December 3

Lean Six Sigma
Green Belt - Online

Quality leadership through continual process improvement

This instructor-led class is designed to prepare students to pass the Green Belt Certification for two (2) major certifying bodies. These bodies are: International Association of Six Sigma Certification (IASSC) & American Society of Quality (ASQ). Students will be able to remember, understand, apply, analyze, & evaluate quality, lean, and six sigma principals.

Green Belt training develops students into leaders and problem-solvers who can improve processes within their areas and functions. You will learn to collect and analyze performance data, identify inefficiencies and their root causes, and institute new protocols to significantly improve processes while leading teams through the process of change.

Course topics include:

• Six Sigma & Continuous Improvement Overview
• Lean Concepts & Fundamentals
• Seven Elements of Waste
• DMAIC Methodology
• Probability & Statistics
• Measurement System Analysis (MSA)

• Process Capability
• Hypothesis Testing; Design of Experiments
• Linear Regression
• Correlation

8 sessions  /  $499  CEUs: 3.8
Sep. 15 – Oct 8  TuTh  5:30pm – 9:30pm  Online
*Exam is not included in the course.
WHY LEARN ONLINE?

- **SELF PACED**
  Learn at the speed that’s right for you.

- **FLEXIBLE & CONVENIENT**
  When you need it, where you want it. Take your classes at home or at work.

- **AFFORDABLE**
  And without hidden costs for travel!

- **UP-TO-DATE**
  Current topics that apply immediately to your work or personal development.

- **OUTSTANDING SELECTION**
  Hundreds of excellent skill development and personal enrichment classes.

- **INSTRUCTOR-FACILITATED**
  Interactive, fun, and informative!

GCC Online Credentials:

- Amazon Web Services Academy
- Basic Contractor’s Business Licensing
- Core Craft Skills
- Heavy Equipment Operator
- Intro to Building Information Modeling
- Intermediate Work Zone
- IT Essentials A+
- Journeymen & Master Tradesmen
- Lean Six Sigma – Green Belt
- Network+
- Oral Anatomy & Operative Dentistry
- OSHA Construction Industry 10 Hour
- Security+
- And More!
TOP TEN COURSES

- Pharmacy Technician
- Medical Billing and Coding + Medical Terminology
- CompTIA A+ Certification Training
- CompTIA Security+ Certification Training
- ICD-10 Medical Coding
- Clinical Dental Assistant
- CompTIA™ Security+ Certification Training
- Management for IT Professionals
- Veterinary Assistant
- Home Inspection Certificate

Learn new skills online - and change your life for the better.

- Medical Assistant
- EKG Technician
- Cisco Certified Network Associate (CCNA)
- Human Resources Professional
- Medical Assistant – Live Online
- Fundamentals of Accounting
- AutoCAD Fundamentals Certificate
- Adobe InDesign CC
- Introduction to Adobe Photoshop CC
- A+ Net+ Security+

Connect online. Anytime.

- Certificate in Data Analysis
- Certificate in Project Management
- Social Media for Business Certificate
- Digital Marketing Certificate
- Accounting & Finance Certificate
- Management Certificate
- Supervisory Leadership Certificate
- Six Sigma Green Belt Certificate
- Spanish for Medical Professionals
- Certificate in Business Writing

Get skilled – Online, On your own time.
FASTFORWARD PROGRAMS with Tuition Assistance include:

- Clinical Medical Assistant
- Commercial Driver’s License (CDL)
- IT Essentials/A+ Certification – CompTIA
- Asphalt Field Level 1 & Level 2
- Asphalt Plant Level 1 & 2
- Asphalt Slurry Surfacing
- Asphalt Surface Treatment
- Backflow Prevention Device Certification
- Carpentry Level 1 & Level 2
- Core Craft Skills
- CNC Milling Level 1: Programming & Setup Operations
- Electrical Level 1 & Level 2
- Flux Core Arc Welding
- Gas Metal Arc Welding
- HVAC Level 1 & Level 2
- Heavy Equipment Operator
- Intermediate Work Zone
- Industrial Machining Level 1: Manual Milling Skills I
- Industrial Machining: Turning Between Centers
- Industrial Technology Maintenance: Basic Hydraulic Systems
- Industrial Technology Maintenance: Basic Mechanical Systems

Every year, tens of thousands of jobs sit empty across Virginia while employers look for qualified candidates. Job applicants with workforce credentials are twice as likely to be hired than applicants with no credentials.

FastForward funding is limited and subject to availability.
Tuition Assistance

FastForward tuitions grants, available to all Virginia residents, pay two-thirds of the tuition costs and students qualifying for financial aid may be eligible for additional funding.

- Industrial Technology Maintenance: Basic Pneumatic Systems
- Industrial Technology Maintenance: Electrical Systems
- Industrial Technology Maintenance: Maintenance Operations
- Industrial Technology Maintenance: Maintenance Piping
- Industrial Technology Maintenance: Maintenance Welding
- Industrial Maintenance Mechanic Level 1
- Machining Level 1: CNC Milling Operations
- Machining Level 1: Job Planning, Benchwork & Layout
- Machining Level 1: Measurement, Materials & Safety
- Plumbing Level 1 & Level 2
- Shield Metal Arc Welding

FastForward is a high-demand program helping Virginians get the jobs they want and the salaries they need. FastForward programs are short-term training courses offered through Virginia’s Community Colleges to help you fast-track your career.

FastForward FANTIC (Financial Assistance) provides funding for students who demonstrate financial need, meet eligibility and want to enroll in an approved workforce training program leading to an industry-recognized credential or licensure and are not eligible for other funding grants or financial assistance.

FANTIC will pay for 90% of the student’s portion (1/3) for the program. A qualified student will be responsible for 10% of student portion at the time of registration.
Computer Applications

Microsoft Excel 2019 Level 1 - Online
NEW!
Learning online is easy, we’ll ensure your success! The first part of the class we’ll show you the navigation, answer your questions, and make sure you’re comfortable and ready to go. Build your skills with Microsoft Excel. This online course will show you how to utilize the basic tools needed to get started using Microsoft’s spreadsheet software. Topics include: entering and working with data, creating formulas, managing data, formatting, working with charts and inserting objects.

1140137 / $49 CEUs: 0.3
Jul 1 – Jun 30 Available 24/7 Online

Microsoft PowerPoint 2019 Level 1 - Online
NEW!
Learning online is easy, we’ll ensure your success! The first part of the class we’ll show you the navigation, answer your questions, and make sure you’re comfortable and ready to go. Build your skills with Microsoft PowerPoint. This online course will show you how to utilize the basic tools needed to get started creating your own Microsoft PowerPoint presentations. Topics include: entering and editing text, using pictures and shapes, multimedia sharing, exporting and printing.

1140138 / $49 CEUs: 0.3
Jul 1 – Jun 30 Available 24/7 Online

Microsoft Word 2019 Level 1 - Online
NEW!
Learning online is easy, we’ll ensure your success! The first part of the class we’ll show you the navigation, answer your questions, and make sure you’re comfortable and ready to go. Build your skills with Microsoft Word. This online course will show you how to utilize the basic tools needed to get started creating and formatting Microsoft Word documents. Topics include: entering and formatting text, using pictures and shapes, creating tables, and how to proof your document for spelling and grammar errors.

1140139 / $49 CEUs: 0.3
Jul 1 – Jun 30 Available 24/7 Online

Technology Certification Prep

CCNA: Introduction to Networks
NEW!
Begin preparing for a networking career with this introduction to how networks operate.† This first course in the 3-course CCNA series introduces architectures, models, protocols, and networking elements – functions needed to support the operations and priorities of Fortune 500 companies to small innovative retailers.† You will even get the chance to build simple local area networks (LAN) yourself.† You will have a working knowledge of IP addressing schemes, foundational network security, and be able to perform basic configurations for routers and switches.† You will also earn a Networking Academy badge for completing this course.† No prerequisites required.

1140144 / 33 sessions / $889 CEUs: 7
Nov 16 – Jan 29 MWF 6:00pm – 9:00pm Online

CompTIA Security+ Certification Prep
This Security+ Certification Prep course prepares the student to successfully pass the CompTIA Security+ Certification Exam. This highly interactive course is offered online, with portions of the course delivered via Zoom in a combination of asynchronous and synchronous format, with access to virtual simulation labs. Upon completing this course and successfully passing the CompTIA Security+ exam, the students should be prepared with the tools to have the knowledge and skills required to install and configure systems to secure applications, networks, and devices; perform threat analysis and respond with appropriate mitigation activities; and operate with an awareness of applicable policies, laws and regulations, and perform the tasks to support the principles of confidentiality, integrity, and availability. The e-Book and one Security+ exam voucher is included with the tuition and no refund or credit is issued to any student for unused or unissued vouchers, or for any out-of-pocket associated expense. Exam voucher must be requested within 90 days of course completion.

1120054 / $1,839 CEUs: 5.1
Nov 12 – Dec 22 Available 24/7 Online

Register Online!
It’s easy and convenient.
germanna.augusoft.net
IT Essentials A+ - FF

This IT Essentials/A+ course is currently offered online, with rigorous student participation and includes virtual simulation lab access. The course follows the updated CompTIA's A+ Exam Objectives for Core 1 and Core 2, and covers 9 skills that the student should master: Hardware, Operating Systems, Software Troubleshooting, Networking, Hardware and Network Troubleshooting, Security, Mobile Devices, Virtualization and Cloud Computing, and Operational Procedures. After completing this course and applying the knowledge and skills gained, the student should be well prepared to sit for both Core 1 and Core 2 exams. Prior to registering for A+, all students must have obtained their ITF certification or be recommended by their Germanna instructor after successfully completing the ITF course that the student is ready to proceed to A+. The tuition includes 2 exam vouchers, lab access key, and e-Book. Please note: The exam vouchers must be requested within 45 days of completing the course and no refunds or credits will be issued to any student for unused or unissued vouchers, or for any other out-of-pocket expenses.

1140143 / 36 sessions / $2,490 CEs: 90
Sep 22 – Dec 12 TuThSa 6:00pm – 9:00pm Online

1140143 / 44 sessions / $2,490 CEs: 90
Nov 17 – Feb 25 TuThSa 6:00pm – 9:00pm Online

Network+

This Network+ Certification Prep course prepares the student to sit for the CompTIA Network+ Certification Exam based on the exam objectives. This highly interactive course is offered online, with portions of the course delivered via Zoom in a combination of asynchronous and synchronous format, with access to virtual simulation labs. Upon completing this course and successfully passing the CompTIA Network+ exam, the students should be equipped with the knowledge and skills needed to understand key cloud computing best practices and typical service models, troubleshoot network problems, concepts and skills to keep the network resilient, understand how to design and implement functional networks, configure, manage and maintain essential network devices, identify benefits and drawbacks of existing network configurations, and more. The e-Book and one Network+ exam voucher are included with the tuition and no refund or credit is issued to any student for unused or unissued vouchers, or for any out-of-pocket associated expense. Exam voucher must be requested within 90 days of course completion.

1140149 / $2,109 CEs: 72
Sep 8 – Nov 2 Available 24/7 Online

WEB DEVELOPMENT

Understanding the Basics of Web Interface Design - Online NEW!

Learning online is easy, we’ll ensure your success! The first part of the class we’ll show you the navigation, answer your questions, and make sure you’re comfortable and ready to go. This course is designed to cover the basic differences between User Experience design (UX), User Interface design (UI), Information Architecture (IA), Product design, and Visual design. These elements have a unique relationship to each other in order to create the best interface for any user. In order to gain the best experience on the web you need to understand the differences between organizational flow of content, to structural layouts of content, and strong visuals to enhance a webpage for any user. Additionally, we will also cover the need to make sure tasks that need to be done on any given interface can be solved under 3 clicks. Please provide an accurate email when you register. The instructor will send you the link to access the course within a few days of the start date.

1170028 / 1 session / $69 CEs: 0.2
Aug 5 W 10:00am – 12:00pm Online
Oct 7 W 10:00am – 12:00pm Online

IT Fundamentals

The IT Fundamentals course is offered online via Zoom with CompTIA virtual lab access and rigorous student participation. This ITF course is a 33-hours introduction course that covers the IT Fundamentals Exam Objectives. The course focuses on the essential IT skills and knowledge needed to perform tasks commonly performed by advanced end-users and entry-level IT professionals alike. Among other areas, the student will understand the features and functions of common operating systems and establishing network connectivity, identifying common software applications and their purpose, and understanding security and web browsing best practices. This is the prerequisite course for IT Essentials/A+. Prior to registering for A+, all students must have obtained their ITF certification or be recommended for A+ by their Germanna instructor after successfully completing the ITF course. The tuition includes: students’ e-Book, CompTIA lab access key, and one ITF exam voucher. Please note: The exam voucher must be requested within 90 days of completing the course and no refund or credit is issued to any student for unused or unissued vouchers, or for any out-of-pocket expenses.

1140142 / 15 sessions / $759 CEs: 3.3
Jul 6 – Aug 7 MWF 6:00pm – 9:00pm Online
Aug 10 – Sep 11 MWF 6:00pm – 9:00pm Online
Sep 7 – Oct 9 MWF 6:00pm – 9:00pm Online
Oct 5 – Nov 6 MWF 6:00pm – 9:00pm Online

FredCAT PROVIDES TRAINING PROGRAMS TO FILL LOCAL SKILLS GAP

The Fredericksburg Center for Advanced Technology, FredCAT, is located in Central Park. It offers credential programs, apprenticeship training and support services aimed at high-demand fields.

Please contact Barbara Kirkwood-Taylor at btaylor@germanna.edu or (540) 834-1096.

FredCAT is made possible thanks to funding by the Fredericksburg Economic Development Authority, the City of Fredericksburg, and the Virginia Community College System Workforce Credentials Grant.
Germanna Community College has partnered with Amazon to become an approved Amazon Web Services Academy. Our new in-demand classes include:

**Amazon Web Services (AWS) Academy Cloud Foundations**
The 1st session will be delivered via Zoom, and conducted over 4 weeks. If you have an interest in cloud computing the Amazon Web Services (AWS) certifications are on the leading edge of in-demand IT certifications. This 24-hour AWS Academy Cloud Foundations course is the first milestone you must achieve, and is a prerequisite to additional AWS certifications. The AWS Academy Cloud Foundations class is designed to provide you with an overall understanding of the AWS Cloud, independent of specific technical roles. It provides a detailed overview of cloud concepts, AWS core services, security, architecture, pricing, and support. This course prepares you for the AWS Certified Cloud Practitioner exam. Prerequisites: None; this class is open to all students who have an interest in cloud computing and who have general IT business and technical skills knowledge.

1140147 / 8 sessions / $549  CEUs: 2.4
Sep 9 – Oct 5  MW 6:00pm – 8:00pm  Online

**AWS Academy Cloud Computing Architecture**
The 1st session will be delivered via Zoom, and conducted over 10 weeks. AWS Academy Cloud Computing Architecture is a course designed to help students develop technical expertise in cloud computing and prepare them for the AWS Certified Solutions Architect – Associate certification exam. This 60 hour course is delivered through lecture, hands-on labs, and project work. Participants have access to course manuals, online knowledge assessments, hands-on labs, a free practice exam, and a discount voucher for the certification exam. Prerequisite for this course is the AWS Cloud Foundations (the AWS Certified Cloud Practitioner certification).

1120055 / 13 sessions / $1,398  CEUs: 6
Jul 11 – Oct 3  Sa 9:00am – 1:00pm  Online
1120055 / 20 sessions / $1,398  CEUs: 6
Oct 12 – Dec 16  MW 6:00pm – 8:00pm  Online

**AWS Academy Cloud Developing**  NEW!
This course will be delivered over ten weeks. AWS Academy Cloud Developing is designed to help students gain technical expertise in development using cloud technologies and prepare them to take the AWS Certified Developer – Associate level AWS Certification exam. The curriculum is delivered through instructor-led classes, knowledge assessments, and hands-on labs.

1140148 / 22 sessions / $1,398  CEUs: 6
Nov 3 – Jan 14  TuTh 6:00pm – 8:00pm  Online

**AWS Academy Data Analytics - Online Part 1**  NEW!
This 4-hour part 1 class will be online, self-directed studies and will have 1 week to finish. You will learn about the process for planning data analysis solutions and the various data analytic processes that are involved. This course takes you through five key factors that indicate the need for specific AWS services in collecting, processing, analyzing, and presenting your data. This includes learning basic architectures, value propositions, and potential use cases. The course introduces you to the AWS services and solutions to help you build and enhance data analysis solutions. 1st session via Zoom.

1140145 / 3 sessions / $109  CEUs: .4
Jul 28 – Aug 4  TuTh 6:00pm – 9:00pm  Online

**AWS Academy Data Analytics - Online Part 2**  NEW!
This Part 2 course will be delivered asynchronously over 2 weeks. AWS Academy Data Analytics is a series of lab exercises that teach students how to conduct Big Data analysis with practical, real-world examples. Students will learn how to analyze extremely large data sets, and to create visual representations of that data, using a case-study approach. The labs and learning resources are designed to supplement an institution's existing Big Data and data analytics courses and provide students with hands-on experience working with data at scale. Geared toward students interested in pursuing careers in data analysis, AWS Academy Data Analytics requires a strong foundation in IT concepts and skills, and it contains seven-and-a-half hours of content. Prerequisite: AWS Data Analytics Fundamentals, part 1. 1st session via Zoom.

1140146 / 5 sessions / $249  CEUs: .8
Aug 17 – Aug 31  MW 6:00pm – 8:00pm  Online

For more information or to register, contact us today.  (540) 891-3012 | gccworkforce@germanna.edu
Credentials Matter!

Get yours today at Germanna’s Center for Workforce & Community Education. We recognize the growing demand for industry credentials and certifications.

Are you ready to take the next step? Contact us today to explore our career training options.

**COMPUTER & TECHNOLOGY**
- Adobe Creative Cloud Tools
- Amazon Web Services
- Certified Ethical Hacker (CEH)
- Certified Internet Web (CIW)
- Cisco CCNA
- Cisco CCNP
- CISSP
- CompTIA A+
- CompTIA Cloud+
- CompTIA Healthcare IT Tech
- CompTIA Network+
- CompTIA Security+
- MS Office Applications

**HEALTH CARE & WELLNESS**
- Billing & Coding Specialist (CBCS)
- Clinical Medical Assistant
- Dental Assistant II
- EKG Technician
- HeartSaver CPR/AED
- HeartSaver First Aid
- Medical Assistant
- Medical Office Assistant
- Personal Trainer
- Pharmacy Technician
- Phlebotomy Technician

**INDUSTRY & TRANSPORTATION**
- Apprenticeship
- Asphalt VDOT
- Commercial Driver’s License (CDL)
- Heavy Equipment Operator
- Industrial Maintenance
- Machining Skills
- NCCER: HVAC, Electrical, Plumbing, and Masonry
- OSHA 10 & 30
- Section EPA 608
- Shielded Metal Arc Welding
- Work Zone Safety

Explore your career training options! Contact us today. (540) 891-3012 | gccworkforce@germanna.edu
Online Project Management Training:

Certificate in Project Management

Project management provides visibility of project health to the business and the customer. Through continuous monitoring, early detection of variations to plan, schedule, and budget can be communicated to stakeholders for quick resolution, including project cancellation. Project management is one of the fastest paths to promotion by increasing your network through greater exposure. First, gain the skills, tools and templates to confidently develop and maintain a project. Then acquire a well-rounded knowledge of the five Project Management Processes relating to the Project Management Body of Knowledge Guide. This basic information will assist you in learning the beginnings of Project Management, whether you are interested in a career in the project management field or managing projects and teams in any line of work. Finally, learn the 10 Project management Knowledge Areas and their support role and relationships to the five Project Management Processes. Three one-month courses.

Online UGotClass $495

Business Management and Organizational Leadership with CAPM

Today’s managers need to be equipped with the right skills to deal with the growing number of challenges facing them, including dealing with the competition, coping with ethical dilemmas, identifying and hiring talent, managing diversity, building sustainability, and adapting to the latest technology. This course will provide students with a thorough understanding of management, with a focus on the characteristics of successful managers, manager development, and the importance of critical thinking in management. Using a theoretical approach, this course will encourage students to define effective management and identify the strategies necessary to be successful business managers. Upon completion of this course, students will be fully prepared to begin working as business managers.

Online Protrain $3,895

Project Management Professional (PMP) Exam Prep

This course will provide experienced project managers with the knowledge and skills necessary to successfully complete the Project Management Institute’s nationally recognized Project Management Professional (PMP) exam. This credential is considered the standard of excellence in the field of project management and is often a required credential in the field. This comprehensive course will use learning activities, practice exams, and assignments to help students prepare for, and successfully complete, the PMP exam.

Online Protrain $2,375

Project Management Processes

Acquire a well-rounded knowledge of the five Project Management Processes relating to the Project Management Body of Knowledge (PMBOK) Guide. This basic information will assist you in learning the beginnings of project management. Come away with a solid foundation of the five processes to learn and use when any type of project occurs in your employment arena.

- Unit 1 - Project Management Process Welcome & Initiating Process Group - What is Project Management - What is a Process - Initiating Process Group
- Unit 2 - Planning Process Group - Developing the Project Management Plan - Planning strategy - Planning for desired project objectives
- Unit 4 - Closing Process Group & Farewell - How to be aware of what should be thought of when closing a project - Review of lessons learned and why it is important - Review acknowledgment of all five process groups.

Online UGotClass $195
Health Care & Wellness

Taught by health care professionals, these programs provide the skills to be job-ready fast.

Register for an upcoming Health Care Orientation course:
- August 18
- September 16
- October 14
- November 11

Health Care programs require an interview with the Health Care Program Coordinator, and some require an application process. Please contact (540) 834-1099 or awagoner@germanna.edu to schedule an appointment today. Please do not hesitate on this step as the classes fill up quickly.

Oral Anatomy & Operative Dentistry

Learning online is easy, we’ll ensure your success! The first part of the class we’ll show you the navigation, answer your questions, and make sure you’re comfortable and ready to go. Offered online this didactic course requires a program application and prepares students for DA II laboratory and clinical modules. It covers topics including the clinical significance of dental anatomy, histology, physiology, and occlusion; as well as patient assessment, examination and diagnosis, and treatment planning. An overview of composite and amalgam restorations, aesthetic procedures, and a range of conservative and preventive dental practices are addressed. Textbook required; access to high speed internet is also required since class is delivered via Blackboard. Class is open to individuals holding a current Certificate in Dental Assisting (CDA), which a copy of will need to be provided prior to class start. Prerequisite: Must be a RDH - Registered Dental Hygienist

Students must have access to a computer. Operations system Windows 10 or newer version.

| 4120114 | / $750 | CEUs: 5 |
| Jul 6 – Aug 17 | Available 24/7 | Online |

Phlebotomy

Phlebotomists work directly with patients. Medical laboratories depend on the phlebotomy technician to collect quality laboratory results. To do this, the phlebotomy technician must create an atmosphere of trust and confidence with patients while drawing blood specimens in a skillful, safe, and reliable manner. This course introduces basic medical terminology, anatomy, physiology, components of health care delivery, and clinical laboratory structure. It teaches techniques of specimen collection, specimen handling, and patient interactions. The course includes both lecture and clinical laboratory experiences. (Clinical hours are generally between the hours of 8am - 5pm.) Exam voucher and exam review guide are included with tuition. Exam voucher must be used within one year from class completion. Visit our website at http://www.germanna.edu/workforce for more details.

Please note: Although an exam voucher is included with the tuition for this class, no refund or credit is issued to any student for unused or unissued vouchers, or for any out-of-pocket exam and associated expenses. Please contact 540-891-3095 or 540-834-1060 if you have any questions.

| 4120115 | / 22 sessions | $2,235 | CEUs: 5.5 |
| Sep 9 – Nov 23 | MW 1:00am – 2:00pm | SP |

New! EMT Program

Coming in January 2021! Earn your EMT certification and continue your career path to Paramedic.

We’re excited to announce that Germanna Community College received a grant award to develop a noncredit to credit student educational pathway from EMT to Paramedic associate degree. For more information please contact us at gccworkforce@germanna.edu or call (540) 891-3012 and ask to be added to our mailing list to receive regular program updates.

Grant funding has been made possible by the Virginia Foundation for Community College Education in partnership with ECMC Foundation, Sentara Healthcare & Optima Health.

Health Care Sector - Economic Forecast (Germanna Region):
- One of the largest sectors in our region: 12.6% of workforce
- Fastest growing sector in the region: +1.9% year-over-year growth
- Strongest forecast by number of jobs: +393 jobs

(540) 891-3012 germanna.augusoft.net
APPRENTICESHIP

Core Craft Skills - Online-FF

This class serves as the foundation to all trade apprenticeship programs. Structured as a hybrid class, a combination of on-line training and live classroom/lab training, students learn the necessary basics to start a career in any skilled trade. Topics covered in this class are: Basic Safety, Introduction to Construction Math, Introduction to Hand Tools, Introduction to Power Tools, Introduction to Construction Drawings, Basic Communication Skills, Basic Employability Skills, and Introduction to Materials Handling. Tuition includes textbook, online access code, and all materials.

3160041 / $600 CEUs: 3.9
Jul 1 – Jun 30 Available 24/7 Online

Due to COVID19 contingencies, we have moved many courses online as well as extended course enrollment opportunities for select online courses. This means you have the option to begin select courses as soon as you are ready to start through rolling enrollment. Have questions about rolling enrollment dates? Contact us today gccworkforce@germanna.edu, (540)891-3012.

HEAVY EQUIPMENT OPERATOR

Heavy Equipment Operator Career Overview

Become a heavy equipment operator and earn an NCCER industry-recognized credential! The Heavy Equipment Operator program has been developed to meet the growing employment demands for equipment operators. Start or enhance your career in the high-demand field of heavy construction.

Employment Outlook

Median Wage $22.06 hr, $45,890/yr
Project Growth through 2024 - 12 to 13%
Job Openings Annually 290 national average
Virginia Job Forecast Over 7 years, 844 + jobs
Top Industry Government, Construction Companies
National averages provided by www.onetonline.org
Virginia job forecast provided by JobsEQ®

Call us today at (540) 891-3098 for more information.
Apprenticeship combines paid, on-the-job training with classroom instruction to prepare individuals for the jobs of the 21st century.

**Start climbing the ladder to a successful career.**

Earn portable, stackable credentials through one of our Apprenticeship programs.

**Industry-recognized credentials include:**

- Carpentry
- CNC Milling Operator
- Electrical
- Heating, Ventilation & Air Conditioning (HVAC)
- Heavy Equipment Operator (HEO)
- Industrial Maintenance
- Industrial Manufacturing Technician
- Miner 1/Surface Miner Foreman
- Plumbing
- Production Welding
- Quality Control Technician (Asphalt)

Don’t see an apprenticeship in your field of interest?

**Ask us about upcoming programs in a variety of industries.**

Interested in knowing more about apprenticeship opportunities, and program requirements? Complete a student questionnaire at germanna.edu/workforce/student-questionnaire so we can learn about your interests.

Once received, we’ll schedule an appointment to talk with you about apprenticeship programs, placement, and course registration.

Ready to register today? germanna.augusoft.net or call (540) 891-3012

Due to COVID19, Apprenticeship programs will offer coursework online while students complete on-the-job hours with their employers. We are preparing schedules to resume face to face instruction in accordance with the CDC guidelines and GCC precautions. Not sure how this works? Contact us today and we’ll show you how to get started, or remain on track with your current apprenticeship program.
Welding Level 1 Credential Training

This new 6-week course concentrates on Shielded Metal Arc Welding and upon successful completion students will take exams to receive two AWS (American Welding Society) credentials.

*FastForward Tuition Assistance available for eligible students

Virginia Employment Outlook
Median Wage - $21.84 an hour
$45,430 a year
Job Forecast - Over 7 years +8,140 jobs

Employment Outlook Information provided by onetonline.org

For questions or to learn more please contact us today at (540) 891-3012.

Pathways Machining Skills Program

NEW! Our New Pathways Machining Skills Credential Program is designed to train students to earn credentials from National Institute of Metalworking Skills (NIMS).

Students in the program will earn Industry recognized certifications:
✓ OSHA 10 Safety Certification
✓ Ten National Institute Metalworking Skills (NIMS)
✓ Machining Level I: Measurement, Materials and Safety - *FastForward
✓ Machining Level I: Planning, Bench Work and Layout - *FastForward
✓ Machining Level I: Manual Milling Skills 1
✓ Machining Level I: CNC Milling Operations - *FastForward
✓ Machining Level I: CNC Lathe Operations
✓ Machining Level I: CNC Drill Press Skills
✓ Machining Level I: Turning Operations: Chucking
✓ Machining Level I: Turning Operations: Turning Between Centers
✓ Machining Level I: CNC Milling Programming, Setup & Operations - *FastForward
✓ Machining Level I: CNC Lathe Programming, Setup & Operation

*FastForward Tuition assistance may be available for eligible students.

To learn more or to enroll, contact us today at (540) 891-3012 or by email at gccworkforce@germanna.edu.

Due to COVID19, in-person classroom training is temporarily delayed. Please contact us for course specifics.
CONSTRUCTION MANAGEMENT

Personal Property Appraisals: Deconstruction and Reuse - Online NEW!

Current environmental initiatives include the concept of deconstruction or the “unbuilding” of structures. After residential or commercial structures are deconstructed, the owner can often donate the materials to a nonprofit or a government agency for the fair market value of the property. This value can then be used by an individual or a corporation as a tax deduction if their tax situation allows. This is a savvy tax planning strategy that also has great environmental impact. Instead of dumping tons of materials landfills, the materials and property can be reused for many years to come. The fair market valuations are produced for income tax purposes and, as such, require strict requirements for valuation methodology and ensuring an appraiser meets the definition of a “Qualified Appraiser” producing “Qualified Appraisals.” The course will introduce the topic of deconstruction. Appraisal concepts will be covered in depth according to IRS code, underlying accounting standards and appraisal organization standards. We will provide suggested career paths forward including best college majors, introduction of the appraisal organizations: American Society of Appraisers and International Society of Appraisers, and provide comprehensive information on how individuals can start down this new career path. Currently, there are only approximately 17-20 deconstruction appraisers nationwide. The professor, Jessica I. Marschall, CPA, opened The Green Mission Inc. in September of 2019 to meet the demand for better educated and trained appraisers. This career lends itself to bright individuals with solid skills in related fields of accounting, construction management, architecture or finance. Careers within this industry allow flexible work schedules and telecommuting and are perfect for those needing a non-traditional work schedule. Please provide an accurate email when you register. The instructor will send you the link to access the course within a few days of the start date.

3120025 / 5 sessions / $179 CEUs: 1
Jul 14 – Jul 28 TuTh 10:00am – 12:00pm Online

INTRODUCTION TO BUILDING INFORMATION MODELING (BIM) - ONLINE

This course focuses on the skills and knowledge needed to effectively use an existing Building Information Model (BIM) in execution plan for a building construction project. Students will learn the basic concepts, methods/methodologies, and strategies.

Topics include:
- Introduction to BIM
- Use in Project Management
- Costs & Financial Benefits
- Applying BIM to Reduce Errors
- RFI’s & Change Orders in Capital Projects

Students will get an introduction to BIM software such as Autodesk Revit Architecture, Structure, and MEP, Navisworks Manage.

3120026 / 6 sessions / $199 CEUs: 1.8
Aug 4 – Aug 19 TuW 6:00pm – 9:00pm Online

Register Online!
It’s easy and convenient.
geronnna.augusoft.net
**CONTRACTORS & TRADESMEN**

**Basic Contractor’s Business Licensing Class**

This eight-hour course is designed to provide an overview of the laws and regulations that govern contractor licensing and practice in Virginia. This class is required as a pre-licensing education class by the Virginia Board of Contractors. Included is a study of those laws relating to the Board of Contractors as well as a review of the State Building Code and Underground Utilities and the types of licenses and qualifications required for contractors. Other content includes Standards of Practice, Prohibited Acts and how to avoid violations of the regulations, as well as an overview of employment law, workers’ compensation, taxes and business structure.

Regardless of the type of contractor you would like to become; Building, Plumbing, HVAC, Electrical, Landscape, Paving, etc, this class provides you with the overview necessary to take that first step. This course is recognized by the Commonwealth of Virginia, Department of Professional and Occupational Regulation (DPOR), and the Virginia Board of Contractors.

- **Aug 15** Sa 8:00am – 5:00pm  Fred
- **Sep 19** Sa 8:00am – 5:00pm  CU
- **Oct 24** Sa 8:00am – 5:00pm  Fred
- **Dec 12** Sa 8:00am – 5:00pm  CU

**OSHA Construction Industry 10 Hour Course - Online**

Learning online is easy, we’ll ensure your success! The first part of the class we’ll show you the navigation, answer your questions, and make sure you’re comfortable and ready to go. This 10-hour Online Construction Industry Safety and Health course will provide you with the needed safety processes and procedures. The following details will be addressed: Inflammable & Combustible Liquids, Hand and Power Tools, Material Handling, Walking Working Surfaces, Stairways & Ladders, Welding & Cutting, Fall Hazards, Personal Protection, Crane Operations, Scaffolds, Electrocution Hazards, and Fall Hazards. Participants will receive an OSHA 10-hour wallet card from the OSHA Training Institute (OTI). This course is 100% online.

This class is rolling enrollment with the course work in Canvas

- **3110018** / 1 session  / $229  CEUs: 0.8
- **3110018** / 261 sessions  / $900  CEUs: 5.6

**Machining Level 1 - Job Planning, Benchwork & Layout - FF**

This class is available for registration anytime between July 1, 2020 through May 13, 2021. Enrollment is continuous. Students may start anytime after completing Machining Level 1: Measurement, Materials & Safety. Machining Level 1: Job Planning, Benchwork & Layout is approx. 12 hours per week for six weeks. The course includes: Safety Procedures, Bench Work, Hand Tools, Precision Measuring Instruments, Drill Presses, Cut-off Saws, Engine Lathes, Manual Surface Grinders, and Milling Machines Introduction. Detailed instruction is provided in understanding Engineering Drawings, Orthographic Projection, Basic Symbols and Notation, Geometric Dimensioning and Tolerancing, Layout Techniques, Precision Measurement, Hand Tools, Band Saws, Feed and Speed Calculations, Drilling, Threading, Tapping, and Reaming Operations. Use and understanding of the Machinist Handbook is covered, and Introduction to Manual Milling and Milling Cutting Tools is initiated. The student will produce parts that are submitted for evaluation and then be knowledge-tested online by a separate proctor to earn their second NIMS (National Institute of Metalworking Skills) Credential - Jobs Planning, Benchwork & Layout. The schedule is Monday - Friday in the machinist shop behind the Carver Center from 8:30 am through 5 pm.

- **3190005** / 261 sessions  / $900  CEUs: 5.6

**Machining Level 1: CNC Milling Operations - FF**

This class is available for registration anytime between July 1, 2020 through May 13, 2021. The CNC Mill Operator Course teaches the Setup and Operation of Computer Numeric Control (CNC) Milling Machines. Skills learned about Good Machining Practices of Milling in prerequisite courses are applied to operation of CNC milling machines. Axis Orientation and blueprint understanding is reinforced. Machine code is learned, writing of typical machine code use taught in order for student to understand programs that are being setup and operated. Student learns typical G-code use and Conversational machine commands. The student learns to set Work Coordinates, Tool Length Compensation, Radius Compensation, and Tool Wear Offsets, using accepted practices. The student will setup and operate multiple programs to demonstrate skills and then culminate the requirements of NIMS Credentialing by passing a knowledge test. The prerequisites for this class are: Job Planning, Benchwork & Layout and Measurement Materials & Safety. The schedule is Monday - Friday in the machinist shop behind the Carver Center from 8:30 am through 5 pm.

- **3190001** / 240 sessions  / $2,400  CEUs: 9.6

Register Online!

It’s easy and convenient.

germanna.augusoft.net
INDUSTRY & CONSTRUCTION

Machining Level 1: CNC Milling Programming, Setup & Operations - FF

This class is available for registration anytime between July 1, 2020 through May 13, 2021. Machining Level 1: CNC Milling Programming, Setup & Operations is approx. 16 hours per week for six weeks. The CNC Milling Programming, Setup & Operations course teaches the programming, setup and operations of Computer Numeric Control (CNC) Milling Machines. Skills learned about Good Machining Practices of Milling from the prerequisite courses will apply to operation of CNC Milling Machines. Axis Orientation and Blueprint Understanding are reinforced. Machine Coding is learned through multiple exercises with writing typical machine code taught in order for students to understand programs that are being set up and operated. Students learn Typical G-code Use and Conversational Machine Commands. The student learns by using accepted practices to set work coordinates tool length compensation, radius compensation, and tool wear offsets. The final project is to write a program, set up and make a project part that complies with the engineering drawing without direct assistance, and then culminate the requirements of NIMS credentialing by passing a knowledge test. Machining Level I: CNC Milling Programming Setup & Operations credential is earned. The prerequisites for this class are: * Job Planning, Benchwork & Layout * Measurement, Materials & Safety * CNC Milling Operations The schedule is Monday - Friday in the machinist shop behind the Carver Center from 8:30 am through 5 pm. Location address: 9440 James Madison Highway, Rapidan, VA 22733 Please contact the instructor at (540) 445-0610.

3190004 / 261 sessions / $2,400 CEUs: 9.6
Jul 1 – Jun 30 M – F 8:30am – 5:00pm Carv

Machining Level 1: Manual Milling 1 - FF

This class is available for registration anytime between July 1, 2020 through May 13, 2021. Manual Milling 1 is approx. 12 hours per week for six weeks. Emphasis of this course is on the proper setup and operation of Vertical Manual Milling Machines. The course includes Safety Considerations, Precision Measuring Instruments, Details of Manual Milling Machine Features, and Set Up of Manual Milling Machines. Accepted Milling Practices are learned, including Milling Tool Selection and Use, Calculation of Surface Speed, Feed Rate and Part Orientation, and Work Holding Requirements. Detailed instruction is provided in understanding details typically found on engineering drawings of milled components. Orthographic Projection, Basic Symbols and Notation, Geometric Dimensioning and Tolerancing are covered. Use of calipers and micrometers is reinforced. Drilling, threading, tapping and reaming skills are utilized. Use and understanding of the Machinist Handbook is covered. Completion of course requires the completion of a project part that complies to the tolerancing required on the project engineering drawing and passing associated knowledge test. This earns the student a NIMS Machining Credential. The prerequisites for this class are: Job Planning, Benchwork & Layout and Measurement Materials & Safety. The schedule is Monday - Friday in the machinist shop behind the Carver Center from 8:30 am through 5 pm. Location Address: 9440 James Madison Highway, Rapidan, VA 22733. Please contact the instructor at (540) 445-0610.

3190003 / 209 sessions / $2,400 CEUs: 9.6
Jul 1 – Jun 30 M – Th 9:00am – 7:00pm Carv

Machining Level 1: Measurement, Materials & Safety - FF

This class is available for registration anytime between July 1, 202 through May 13, 2021. This is a six-week course in two parts. The first part will be self-paced and web-based that teaches the basics of Blueprint Reading, Geometric Dimensioning and Tolerance, Quality Control, Machining Processes, Machine Setup, CNC Machine Operation, Precision Measurement and Gauging, and Cycle Time Optimization. Each module is tested. Part 1 is self-paced and can be done at the school, home, etc. The second part is additional knowledge in Measurements, Materials & Safety including the use of Precision Measurement Devices and Material Designation. This will allow the student to earn their first National Institute of Metalworking Skills Credential - Measurement, Materials & Safety. This part will be held in person at the shop. The schedule is Monday - Friday in the machinist shop behind the Carver Center from 8:30 am through 5 pm. Location Address: 9440 James Madison Highway, Rapidan, VA 22733. Please contact the instructor at (540) 445-0610.

3190006 / 261 sessions / $900 CEUs: 7.2
Jul 1 – Jun 30 M – F 8:30am – 5:00pm Carv
Journeymen & Master Tradesmen

State required continuing education courses - Now Online

**Journeymen and Master Electrician - Online**

Learning online is easy, we’ll ensure your success! The first part of the class we’ll show you the navigation, answer your questions, and make sure you’re comfortable and ready to go. Journeymen and Master Electricians are now required by the Virginia Board of Contractors to complete a three-hour continuing education course as part of the licensing process. This applies to individuals renewing a license. Electricians license renewal requires a three-hour continuing education course. The course covers: new definitions, code changes, general requirement, impacts on the job, equipment use, and special equipment use in special codes. Certificates of Continuing Educations Units (CEUs) are recognized by the Department of Professional and Occupational Regulation and will be issued to all licensed Virginia Electrician Tradesmen cardholders upon successful completion of the class. This training requirement is effective with all licenses issued or renewed after Dec. 31, 2007.

- **3110019** / $49 CEUs: 0.3
  - **Jul 1 – Jun 30** Available 24/7 Online

**Journeymen and Master Gas Fitters - Online**

Learning online is easy, we’ll ensure your success! The first part of the class we’ll show you the navigation, answer your questions, and make sure you’re comfortable and ready to go. Journeymen and Master Gas Fitters are now required by the Virginia Board of Contractors to complete a one-hour continuing education course as part of the licensing process. This applies to individuals renewing a license. Gasfitter license renewal requires a 3 hour continuing education course. The course covers: new definitions, code changes, general requirement, impacts on the job, general use, and special equipment included in the respective code. Certificates of Continuing Educations Units (CEUs) are recognized by the Department of Professional and Occupational Regulation and will be issued to all licensed Virginia Gasfitter cardholders upon successful completion of the class. This training requirement is effective with all licenses issued or renewed after Dec. 31, 2007.

- **3110020** / $29 CEUs: 0.1
  - **Jul 1 – Jun 30** Available 24/7 Online

**Journeymen and Master HVAC Tradesmen - Online**

Learning online is easy, we’ll ensure your success! The first part of the class we’ll show you the navigation, answer your questions, and make sure you’re comfortable and ready to go. Journeymen and Master HVAC Tradesmen are now required by the Virginia Board of Contractors to complete a three-hour continuing education course as part of the licensing process. This applies to individuals renewing a license. The course covers new definitions, code changes, general requirements, impacts on the job, general use, and special equipment included in the respective code. Certificates of Continuing Educations Units (CEUs) are recognized by the Department of Professional and Occupational Regulation and will be issued to all licensed Virginia HVAC tradesmen cardholders upon successful completion of the class. This training requirement is effective with all licenses issued or renewed after Dec. 31, 2007.

- **3110021** / $49 CEUs: 0.3
  - **Jul 1 – Jun 30** Available 24/7 Online

**Journeymen and Master Plumber - Online**

Learning online is easy, we’ll ensure your success! The first part of the class we’ll show you the navigation, answer your questions, and make sure you’re comfortable and ready to go. Journeymen and Master Plumbers are now required by the Virginia Board of Contractors to complete a three-hour continuing education course as part of the licensing process. This applies to individuals renewing a license. The course covers new definitions, code changes, general requirement, impacts on the job, general use, and special equipment included in the respective code. Certificates of Continuing Educations Units (CEUs) are recognized by the Department of Professional and Occupational Regulation and will be issued to all licensed Virginia Plumbing cardholders upon successful completion of the class. This training requirement is effective with all licenses issued or renewed after Dec. 31, 2007.

- **3110022** / $49 CEUs: 0.3
  - **Jul 1 – Jun 30** Available 24/7 Online

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**Basic Contractor’s Business Licensing Class - Online**

NEW!

Learning online is easy, we’ll ensure your success! The first part of the class we’ll show you the navigation, answer your questions, and make sure you’re comfortable and ready to go. This eight-hour course is designed to provide an overview of the laws and regulations that govern contractor licensing and practice in Virginia. This class is required as a pre-licensing education class by the Virginia Board of Contractors. Included is a study of those laws relating to the Board of Contractors as well as a review of the State Building Code and Underground Utilities and the types of licenses and qualifications required for contractors. Other content includes: Standards of Practice, Prohibited Acts and How to Avoid Violations of the Regulations, as well as an overview of Employment Law, Workers’ Compensation, Taxes, and Business Structure. Regardless of the type of contractor you would like to become — Building, Plumbing, HVAC, Electrical, Landscaping, Paving, etc. — this class provides you with the overview necessary to take that first step. This course is recognized by the Commonwealth of Virginia, Department of Professional and Occupational Regulation (DPOR) and the Virginia Board of Contractors. This class is 100% online.

This class is setup to be rolling enrollment and Canvas.

- **3110024** / $159 CEUs: 8
  - **Jul 1 – Jun 30** Available 24/7 Online

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Register online: [germanna.augusoft.net](http://germanna.augusoft.net)
Enrichment & Development

Foreign Language & Culture

**Conversational Spanish - Online**
Learning online is easy, we'll ensure your success! The first part of the class we'll show you the navigation, answer your questions, and make sure you're comfortable and ready to go. This is an introductory course in Spanish. You will begin to learn the Spanish language and culture as well as key conversational phrases. Oral communication is emphasized. This class is helpful for those who want to learn some basics to be used in the workplace, for those who want to brush up on basic Spanish, and for those who plan to travel. Textbook is recommended. Please check with your instructor the first day of class, regarding book and materials purchases. **Please provide an accurate email when you register. The instructor will send you the link to access the course within a few days of the start date.**

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Jul 23 – Aug 27 Th 10:00am – 12:00pm Online
Jul 23 – Aug 27 Th 6:30pm – 8:30pm Online

**ESL for Healthcare Workers - Online**
This course will provide non-native English speakers with the language skills necessary to communicate and work effectively in the healthcare industry and to achieve their long-term professional goals as healthcare workers. The class is geared to non-native English-speaking health professionals and new residents entering the healthcare field. The course will consist of six 1-hour online sessions with the instructor and 18 hours of self-study and assignments. Students will meet with the instructor every Friday from 9am to 10am and be given assignments to complete each week. **Please provide an accurate email when you register. The instructor will send you the link to access the course within a few days of the start date.**

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Jul 31 - Sep 4 F 9:00am-10:00am Online
TRANSPORTATION & MOTORCYCLE CENTER FOR WORKFORCE AND COMMUNITY EDUCATION

CDL Class A Truck Driver Training
Part-Time - FF

With a national driver shortage of more than 230,000, trucking transport companies are hiring! GCC offers Entry Level Driver Training to obtain a Commercial Driver’s License through CDS Tractor Trailer Training school. Students participate in classroom, range, and on-the-road training. Upon successful completion of the required curriculum and a demonstration of the skill set needed to pass the DMV exam, CDS will arrange and provide the vehicle for the skills exam. Once students pass the skills exam, CDS will issue a student transcript and a Certificate of Completion. Both full-time and part-time programs are available. The full-time option is a 4 week program held Monday through Friday, 8 am to 5 pm. The part-time program consists of ten consecutive weekends on Saturday and Sunday, 8 am to 5 pm. Recruiters will be on-site during training sessions for job placement assistance and most students have job offers before they graduate. FastForward Tuition Assistance is available to eligible students. Email gccworkforce@germanna.edu or call 540-891-3012 for additional information.

2170001 / 32 sessions / $4,500 CEUs: 1.6
Jul 1 – Dec 31 M – F 8:00am – 5:00pm TBD

CDL Class B Truck Driver Training
Full Time - FF

With a national driver shortage of more than 230,000, trucking transport companies are hiring! GCC offers Entry Level Driver Training to obtain a Commercial Driver’s License through CDS Tractor Trailer Training school. Students participate in classroom, range, and on-the-road training. Upon successful completion of the required curriculum and a demonstration of the skill set needed to pass the DMV exam, CDS will arrange and provide the vehicle for the skills exam. Once students pass the skills exam, CDS will issue a student transcript and a Certificate of Completion. Both full-time and part-time programs are available. The full-time option is a 4 week program held Monday through Friday, 8 am to 5 pm. The part-time program consists of ten consecutive weekends on Saturday and Sunday, 8 am to 5 pm. Recruiters will be on-site during training sessions for job placement assistance and most students have job offers before they graduate. FastForward Tuition Assistance is available to eligible students. Email gccworkforce@germanna.edu or call 540-891-3012 for additional information.

2170002 / 30 sessions / $3,900 CEUs: 1.6
Jul 1 – Dec 31 SuSa 8:00am – 5:00pm TBD

CDL Class B Truck Driver Training
Part-Time - FF

With a national driver shortage of more than 230,000, trucking transport companies are hiring! GCC offers Entry Level Driver Training to obtain a Commercial Driver’s License through CDS Tractor Trailer Training school. Students participate in classroom, range, and on-the-road training. Upon successful completion of the required curriculum and a demonstration of the skill set needed to pass the DMV exam, CDS will arrange and provide the vehicle for the skills exam. Once students pass the skills exam, CDS will issue a student transcript and a Certificate of Completion. Both full-time and part-time programs are available. The full-time option is a 4 week program held Monday through Friday, 8 am to 5 pm. The part-time program consists of ten consecutive weekends on Saturday and Sunday, 8 am to 5 pm. Recruiters will be on-site during training sessions for job placement assistance and most students have job offers before they graduate. FastForward Tuition Assistance is available to eligible students. Email gccworkforce@germanna.edu or call 540-891-3012 for additional information.

2170002 / 34 sessions / $3,900 CEUs: 1.6
Jul 1 – Dec 31 SuSa 8:00am – 5:00pm TBD

COMMERCIAL DRIVER’S LICENSE (CDL)

CDL Class A Truck Driver Training
Full Time - FF

With a national driver shortage of more than 230,000, trucking transport companies are hiring! GCC offers Entry Level Driver Training to obtain a Commercial Driver’s License through CDS Tractor Trailer Training school. Students participate in classroom, range and on-the-road training. Upon successful completion of the required curriculum and a demonstration of the skill set needed to pass the DMV exam, CDS will arrange and provide the vehicle for the skills exam. Once students pass the skills exam, CDS will issue a student transcript and a Certificate of Completion. Both full-time and part-time programs are available. The full-time option is a 4-week program held Monday through Friday, 8 am to 5 pm. The part-time program consists of ten consecutive weekends on Saturday and Sunday, 8 am to 5 pm. Recruiters will be on-site during training sessions for job placement assistance and most students have job offers before they graduate. FastForward Tuition Assistance is available to eligible students. Email gccworkforce@germanna.edu or call 540-891-3012 for additional information.

2170001 / 30 sessions / $4,500 CEUs: 1.6
Jul 1 – Dec 31 M – F 8:00am – 5:00pm TBD
Commercial Drivers “CDL” Training

With a national driver shortage of more than 230,000, trucking transport companies are hiring!

GCC offers Entry Level Driver Training to obtain a Commercial Driver’s License through CDS Tractor Trailer Training school. Students participate in classroom, range and on-the-road training.

Both full-time and part-time programs available. The full-time option is a 4-week program held Monday through Friday, 8 am to 5 pm. The part-time program consists of ten consecutive weekends on Saturday and Sunday, 8 am to 5 pm.

Recruiters will be onsite during training sessions for job placement assistance and most students have job offers before they graduate.

FastForward Tuition Assistance is available to all eligible students.

For more information or to register, please contact us today at (540) 891-3012 or by email – cmercer@germanna.edu

Asphalt Technology

The Asphalt Technology Program will provide students with asphalt-related materials certification classes and the skills needed to pave, inspect, and repair roadways.

The program will allow companies to remain competitive and maximize profits by utilizing certified and trained workforce personnel.

**Program topics include:**

- Asphalt Field Level I & II
- Slurry Surfacing
- Surface Treatment
- Asphalt Plant Level I & II
- Asphalt Mix Design
- OSHA 10 Safety Training
- OSHA 30 Safety Training
- Intermediate Work Zone Safety

As a key industry in Virginia, the asphalt business employs over 10,000 people. New technology and advancements in construction practices have created a need for advanced training.

Please email jcalvert@germanna.edu for more information.

For more information or to register, please contact us today at (540) 891-3012 or by email – cmercer@germanna.edu

Employment Outlook

Median Wage: $21/hour
$43,680/year
Projected job growth in Virginia: 8%

Employment information provided by onetonline.org

NOW – AVAILABLE ONLINE

Start climbing the ladder to a successful career.

Employment Outlook

Median Wage: $21/hour
$43,680/year
Projected job growth in Virginia: 8%

Employment information provided by onetonline.org

For more information or to register, please contact us today at (540) 891-3012 or by email – cmercer@germanna.edu
Asphalt Plant Level I Proficiency
This course will go through the entire proficiency test as required by the Virginia Department of Transportation. You must have completed the Asphalt Plant Level I course including passage of the written test. You will be contacted by Germanna Community College staff after you have registered. The test paperwork will be sent out and then the date and time for the proficiency will be arranged.

2140020 / 118 sessions / $350 CEUs: 1
Jul 1 – Dec 11 M – F 8:00am – 5:00pm TBD

Asphalt Plant Level II Proficiency
This course will go through the entire proficiency test as required by the Virginia Department of Transportation. You must have completed the Asphalt Plant Level II course including passage of the written test. You will be contacted by Germanna Community College staff after you have registered. The test paperwork will be sent out and then the date and time for the proficiency will be arranged.

One retest available with additional fee.

2140019 / 118 sessions / $350 CEUs: 0.4
Jul 1 – Dec 11 M – F 8:00am – 5:00pm TBD

Asphalt Plant Mix Design Proficiency
This course will go through the entire proficiency test as required by the Virginia Department of Transportation. You must have completed the Plant Mix Design course including passage of the written test. You will be contacted by Germanna Community College staff after you have registered. The test paperwork will be sent out and then the date and time for the proficiency will be arranged.

One retest available with additional fee.

2140018 / 118 sessions / $650 CEUs: 0.8
Jul 1 – Dec 11 M – F 8:00am – 5:00pm TBD

Asphalt Field Level I - Online - FF
This class is an introduction to Hot Mix Asphalt placement, compaction, and joints. Intended audience is field personnel that have an impact on quality of asphalt mix placement. Class is suggested for Roller Operators, Paver Operators, Crew Foremen, Superintendents, Density Technicians, Construction Inspectors, Senior Construction Inspectors, Consultant Construction Inspectors, Senior Consultant Construction Inspectors and Materials IA & QA personnel and Permit Inspectors. Exam required for certification. No proficiency required. This is an online Canvas course. The test is an online VDOT Materials Certification Exam within Canvas and testing will occur at VCCS community college testing centers. Course is a prerequisite for Asphalt Field Level II and may be taken consecutively with the Asphalt Field Level II class.

2130002 / $350 CEUs: 1
Jul 1 – Dec 4 Available 24/7 Online

Asphalt Field Level II - Online - FF
Course topics include specifications and QC/QA testing. Intended audience is field personnel that have an impact on quality of asphalt mix produced and Materials QA personnel. Class is suggested for loader operators, plant operators and ground crew. Class is mandatory for any plant person that will perform sampling. Exam and proficiency required for certification. This is an online Canvas course. The test is an online VDOT Materials Certification Exam within Canvas and testing will occur at VCCS community college testing centers. Course is a prerequisite for Asphalt Plant Level II and may be taken consecutively with the Asphalt Plant Level II class.

2130005 / $350 CEUs: 1
Jul 1 – Dec 4 Available 24/7 Online

Asphalt Plant Level I - Online - FF
Introduction to components of asphalt, plant operations, sampling, aggregate proportioning, and job mix formulas. Intended audience is plant personnel that have an impact on quality of asphalt mix produced and Materials QA personnel. Class is suggested for loader operators, plant operators and ground crew. Class is mandatory for any plant person that will perform sampling. Exam and proficiency required for certification. This is an online Canvas course. The test is an online VDOT Materials Certification Exam within Canvas and testing will occur at VCCS community college testing centers. Course is a prerequisite for Asphalt Plant Level II and may be taken consecutively with the Asphalt Plant Level I class.

2130012 / $350 CEUs: 1.4
Jul 1 – Dec 4 Available 24/7 Online

Asphalt Plant Level II - Online - FF
Course topics include specifications and QC/QA testing. Intended audience is field personnel that have an impact on quality of asphalt mix produced and Materials QA personnel. Class is suggested for loader operators, plant operators and ground crew. Class is mandatory for any plant person that will perform sampling. Exam and proficiency required for certification. This is an online Canvas course. The test is an online VDOT Materials Certification Exam within Canvas and testing will occur at VCCS community college testing centers. Course is a prerequisite for Asphalt Plant Level II and may be taken consecutively with the Asphalt Plant Level I class.

2130011 / $350 CEUs: 1.4
Jul 1 – Dec 4 Available 24/7 Online

Register online: germanna.augusoft.net
# TRANSPORTATION

## Asphalt Plant Mix Design - Online
Course topics include SuperPave and Stone Matrix Asphalt mix design, materials selection, test methods and specifications. Intended audience is plant lab personnel responsible for the control of asphalt plant mix and laboratory testing at the plant. Class is suggested for experienced plant personnel (several years of experience). This person will be responsible for asphalt mixture testing, sampling and certifying lab results to VDOT. This person will also sign off on technicians with Level II certification. VDOT materials QA personnel, Materials Asphalt Lab Supervisor and Materials personnel responsible for mix design approval should attend. CALCULATOR REQUIRED. Exam and proficiency required for certification. This is an online Canvas course. The test is an online VDOT Materials Certification Exam within Canvas and testing will occur at VCCS community college testing centers.

### Prerequisites
Asphalt Plant Levels I and II classes including passing the written exam and hands-on proficiency for each class. Mix Design is a difficult course, and we recommend the face-to-face class for first time credential candidates.

- **2130014** / $650
  - CEUs: 3.8
  - Jul 1 – Dec 4
  - Available 24/7
  - Online

## Asphalt Surface Treatment - Online - FF
Introduction to equipment, materials, construction, placement procedures, specifications, and calculations. Intended audience is field personnel that have an impact on the quality of surface treatment application. Class is suggested for Roller Operators, Paver Operators, Crew Foremen, Supervidents, Density Technicians, Construction Inspectors, Senior Construction Inspectors, Consultant Construction Inspectors, Senior Consultant Construction Inspectors and Materials QA personnel and Permit Inspectors. CALCULATOR REQUIRED. Exam required for certification. No proficiency required. This is an online Canvas course. The test is an online VDOT Materials Certification Exam within Canvas and testing will occur at VCCS community college testing centers.

- **2130010** / $275
  - CEUs: 0.8
  - Jul 1 – Dec 4
  - Available 24/7
  - Online

### TRANSPORTATION - CONTINUING EDUCATION

## Asphalt Mixture Testing and Acceptance (CEC)
This course will cover asphalt mixture testing and acceptance. Topics include specifications and VDOT’s Quality Assurance program. Certificate of Completion: You will be able to immediately print a certificate of completion after passing a multiple choice quiz.

- **2150004** / $150
  - CEUs: 0.3
  - Jul 1 – Jun 30
  - Available 24/7
  - Online

## Asphalt Paving Inspection and Acceptance (CEC)
This course will cover asphalt paving inspection and acceptance. Topics include specifications and VDOT’s Quality Assurance program. Certificate of Completion: You will be able to immediately print a certificate of completion after passing a multiple choice quiz.

- **2150002** / $200
  - CEUs: 0.4
  - Jul 1 – Jun 30
  - Available 24/7
  - Online

## Basics of Asphalt Paving (CEC)
This course will cover the basics of asphalt paving. Topics include introduction to conventional asphalt concrete placement, compaction, and joints. Certificate of Completion: You will be able to immediately print a certificate of completion after passing a multiple choice quiz.

- **2150001** / $200
  - CEUs: 0.4
  - Jul 1 – Jun 30
  - Available 24/7
  - Online

## Basics of Asphalt Production (CEC)
This course will cover the basics of asphalt production. Topics include introduction to components of asphalt, plant operations, and asphalt mixture sampling processes. Certificate of Completion: You will be able to immediately print a certificate of completion after passing a multiple choice quiz.

- **2150003** / $175
  - CEUs: 0.35
  - Jul 1 – Jun 30
  - Available 24/7
  - Online

## Basics of Slurry Surfacing (CEC)
This course will cover the basics of slurry surfacing. Topics include introduction to equipment, materials, placement procedures, and specifications. Certificate of Completion: You will be able to immediately print a certificate of completion after passing a multiple choice quiz.

- **2150005** / $200
  - CEUs: 0.4
  - Jul 1 – Jun 30
  - Available 24/7
  - Online

## Basics of Surface Treatment (CEC)
This course will cover the basics of surface treatment. Topics include introduction to equipment, materials, placement procedures, and specifications. Certificate of Completion: You will be able to immediately print a certificate of completion after passing a multiple choice quiz.

- **2150006** / $100
  - CEUs: 0.2
  - Jul 1 – Jun 30
  - Available 24/7
  - Online

## WORKZONE - ONLINE

### Virginia TCS Intermediate Work Zone Traffic Control Training - Online - FF
This is an online course in Canvas. The VA-Specific TCS 2-day course is designed to train those who will be actively involved in designing or supervising temporary traffic control in Virginia work zones. This course is a stand-alone course. Completion of the VA TCT course is not required. Students are taught concepts, techniques and practices in the installation and maintenance of traffic control devices, specific to the Commonwealth of Virginia, legal aspects of temporary traffic control, installation and removal procedures, flagging procedures, and other considerations such as pedestrians, nighttime work, and urban areas. Several workshops included in this course are designed to provide hands-on experience in designing temporary traffic control set ups for various real life situations and recognizing, analyzing and correcting deficiencies. These workshops also afford the opportunity for students to learn to work together as a team and to present solutions to the class.

- **2180001** / $425
  - CEUs: 1.6
  - Jul 1 – Jun 30
  - Available 24/7
  - Online

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**Enroll Early!**

Many classes fill up quickly. To ensure a space in the class of your choice, register soon.

germanna.augusoft.net
INFORMATION

Class Refund Policy
Once registered, you have reserved a space and promised to pay the advertised tuition and fees. Students may request refunds, course transfers or withdrawals seven or more calendar days prior to the start of class. No refunds, course transfers or withdrawals may be made after that time. Employers who are providing tuition for their employees are also reserving space and promising to pay the tuition and fees. Employee substitutions may be made with prior notification.

Schedule Changes
Classes are subject to change. For the most up to date class information please visit our Courses page at germanna.augusoft.net.

Textbooks
If your course requires a book you can order textbooks online at efollett.com.
For Fredericksburg or Stafford classes, please call the Fredericksburg Campus Bookstore at (540) 891-3002.
For Culpeper classes, please call the Locust Grove Campus Bookstore at (540) 423-9129.

Weather & Holiday Closings
Please visit the Germanna homepage at germanna.edu for closure information.

Center for Workforce & Community Education Mission:
We are dedicated to the continuous improvement of our community through adult education. We enhance quality of life by providing life-long learning opportunities intended to advance personal, economic and regional development.

Contact Information & Hours
Phone: (540) 891-3012
Email: gccworkforce@germanna.edu
Monday - Friday: 8:30am – 4:30pm
Class dates and times are subject to change. Please go to germanna.augusoft.net for the most current class dates and times.

Facilities Rental
Consider holding your next event or corporate training at one of our locations.

Joseph R Daniel Technology Center
18121 Technology Drive
Culpeper, VA

AMENITIES INCLUDE:
• Conference Center (seats an estimated 500 guests)
• Conference Suites
• Executive Conference Room
• Corporate Training Suite
• Interactive Video
• Technology Training Labs
• Reception Areas
• Catering Kitchen

Fredericksburg Area Campus
10000 Germanna Point Drive
Fredericksburg, VA

AMENITIES INCLUDE:
• Sealy Auditorium (seats up to 90 guests)
• Executive Conference Room
• Corporate Training Suites
• Interactive Video
• Technology Training Labs
• Reception Areas

Contact us for further information on facilities rental and events management.
(540) 937-2916 | ameredith@germanna.edu | germanna.edu/workforce/conference-and-events
HOW TO REGISTER

ONLINE

germanna.augusoft.net

• If registering for the first time, please create your student profile.
• To find classes, click on Courses link and select a subcategory. To see full class description, click on class title.
• To register for a class, click Add to Cart, enter credit card information and print receipt.

WALK-IN

• Fredericksburg Area Campus
  Workforce & Technology Bldg, Rm 111
  10000 Germanna Point Drive
  Fredericksburg, VA 22408
• Daniel Technology Center
  18121 Technology Drive, Rm 126
  Culpeper, VA 22701

Please bring completed registration form. Payment is due at the time of registration. We are no longer able to take credit card payments in person. All credit card payments must be done online at germanna.augusoft.net.

MAIL-IN

Send completed registration form, along with payment or payment information, to:

Germanna Center for Workforce
Fredericksburg Area Campus
10000 Germanna Point Drive
Fredericksburg, VA 22408

Refund Policy for Noncredit Classes: Once registered, you have reserved a space and promised to pay the advertised tuition and fees. Students may request refunds, course transfers or withdrawals seven or more calendar days prior to the start of class. No refunds, course transfers or withdrawals may be made after that time. Employers who are providing tuition for their employees are also reserving space and promising to pay the tuition and fees. Employee substitutions may be made with prior notification.

REGISTRATION/CHANGE FORM

□ Check if any change(s) to name, address, phone, etc., since last registering with Center for Workforce & Community Education.

Name / Last ___________________________________________ First ______________________ M.I., Jr, etc ________________

Social Security # ___________________________________________ Student ID ________________

Date of Birth _____ / _____ / ___________ Gender* ____________________ Race* ________________

Mailing Address ___________________________________________ Email Address __________________

City __________________________________________________________ State ________________ Zip Code ________________

Phone (H) ___________________________________________ (W) ___________________________________________ (C) __________________

If applicable, Employer’s Mailing Address __________________________________________________________

I would like to register for the following course(s)/seminar(s)/program(s):

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<th>NUMBER</th>
<th>TITLE</th>
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*NOTE: Information regarding race and gender is voluntary and is used for statistical/reporting purposes only.

Class dates and times are subject to change.

Germanna Community College does not discriminate on the basis of race, color, national origin, sex, age, (except when age is a bona fide occupational qualification), religion, marital status, political affiliation, sexual orientation, or other non-merit factors, or disability in its education programs, recruitment efforts, employment opportunities, programs or activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Associate Vice President for Human Resources, Locust Grove Campus, Room 102B, (540) 423-9055.
Earn valuable credentials and advance your career.

Barbara J. Fried Center
Caroline County Center
Daniel Technology Center
Fredericksburg Center for Advanced Technology (FredCAT)
Fredericksburg Area Campus
Locust Grove Campus

(540) 891-3012  germanna.edu/workforce